



**Franklin City Council Agenda  
November 27, 2023  
Council Chambers  
207 West Second Avenue  
Franklin, Virginia 23851**

**7:00 P.M.  
Regular Meeting**

**CALL TO ORDER. . . . . MAYOR ROBERT L. CUTCHINS  
PLEASE TURN OFF CELL PHONES. . . . . MAYOR ROBERT L. CUTCHINS**

**PLEDGE OF ALLEGIANCE**

**CITIZEN'S TIME**

**AMENDMENTS TO AGENDA**

**1. CONSENT AGENDA:**

- A. Approval of November 13, 2023 minutes
- B. Introduction of New Employees- Social Services
- C. Recognition of STAR Performer
- D. Arbor Day Resolution 2023-28

**2. FINANCIAL MATTERS**

- A. Budget Amendment 2024-08

**3. OLD/ NEW BUSINESS:**

- A. Old Dominion University Mobile Medical Unit Update
- B. Franklin City Public Schools Grant Application
- C. School Grant Resolution #2023-29
- D. Juneteenth Cultural Celebration 2024
- E. City Manager's Report

**4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**

**5. ADJOURNMENT**

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# Regular City Council Meeting Minutes November 13, 2023

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## Call to order

The Franklin City Council held a regular City Council meeting on November 13, 2023 at 7:00 p.m. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Robert “Bobby” Cutchins, Mayor; Wynndolyn Copeland, Vice-Mayor; Councilman Linwood Johnson; Councilwoman Jessica Banks; Councilman Ray Smith; Councilman Gregory McLemore.

Council Members not in Attendance: Councilman Mark Kitchen

Staff in Attendance: Amanda Jarratt, City Manager; A’Risha Jones, Executive Assistant, recording minutes.

Other Staff in Attendance: Steve Patterson, Chief of Police; Carlee Gurskiy, Director of Community Development; Zach Wright, Director of Power & Light; Matthew Jezierski, Director of IT; Camara Jacobs, Director of Human Resources; Sarah Rexrode, Director of Social Services; Vernie Francis, Chief of EMS; Rachel Trollinger, Director of Finance; Selenia Boone, Commissioner of the Revenue; Dinah Babb, Treasurer; Chad Edwards, Director of Public Works; Robert Porti, Deputy Chief of Police; Sammara Green, Director of Parks & Recreations.

## Citizen’s Time

**Mr. Ricky Sykes of 401 Morton Street, Franklin Virginia**, notified Council of a notice he received regarding Department Heads interfering with elections.

## Amendments to Agenda

**No amendments to the agenda**

## Consent Agenda:

- A. Approval of October 23, 2023 Meeting Minutes

Mayor Bobby Cutchins asked if there were any corrections or additions for the October 23, 2023 meeting minutes. Mayor Bobby Cutchins entertained a motion to approve the October 23, 2023 meeting minutes as presented. Councilman Linwood Johnson made a motion to approve the October 23, 2023 meeting minutes with a second from Vice-Mayor Wynndolyn Copeland.

**The motion carried the vote 6-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Absent</b>

<b>Councilwoman Jessica Banks</b>	<b>Aye</b>
<b>Vice-Mayor Wynndolyn Copeland</b>	<b>Aye</b>
<b>Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Bobby Cutchins affirmed the motion carried.

#### B. Recognition of STAR Performers

City Manager Amanda Jarratt stated as Council is aware the STAR performer program is where an employee has done something to be nominated to receive this award. Once they are nominated they will be entered into the Employee of the Year award to be selected by their peers. We are proud to say there are several being presented this evening.

Ms. Selenia Boone, Commissioner of the Revenue will recognize her employee Ms. Cheryl Edmunds, Tax Audit Clerk. Ms. Boone stated that since Ms. Edmunds has entered her role, she has went above and beyond to understand and learn about each business in the City of Franklin. She makes an effort to make sure all customers are well-informed and have a clear understanding of what her jobs is. I have seen customers entered the office not knowing what to expect and after meeting with her, they leave with a smile seeming that their concerns are at ease.

Chief Steve Patterson recognized Sergeant Detective Keith Burggraff. Chief Patterson stated that Sgt. Burggraff is a very energetic and positive force within the Franklin Police Department. Sgt. Burggraff serves us as Sergeant in criminal investigations, Meherrin Drug Task Force, and Law Fit Administrator. Sgt. Burggraff over the past 11 months has written 50 search warrants, mostly for computer data, but he has also investigated 5 drug houses resulting in search warrants being executed for those houses where drugs were believed to be sold. While doing this he continues to investigate criminal acts not related to narcotics within the City.

Chief Steve Patterson recognizes Corporal Detective Peter Trimble. Chief Patterson stated Corporal Trimble serves us as our detective investigating all crimes assigned to him. Corporal Trimble this year has written over 130 search warrants, mostly for information technology data and DNA, but more remarkably he has been our point of contact for the U.S. Marshals and written over 30 search warrants to aid them in the search for Tashawanda Drayton. Corporal Trimble serves us also as our Flock Administrator and HEAT Coordinator.

#### C. Western Tidewater Free Clinic Update

City Manager Amanda Jarratt stated that the Western Tidewater Free Clinic is agency that is funded in the City's budget and they provide medical services to the City of Franklin residents. City Manager Amanda Jarratt welcomed speaker and Representative Ms. Sheri Dupart to provide an update.

Ms. Sheri Dupart stated on behalf of the clinic and the patients, much thanks to the City of Franklin for their support. The City's contribution of \$3,600.00 will provide year-long comprehensive care to the Franklin residents. The clinic has provided over 7,200 unduplicated patients that have been treated for medical, dental, and pharmaceutical medications.

D. Small Business Saturday Resolution 2023-26 (read by Councilwoman Jessica Banks)



Small Business Saturday  
Resolution # 2023-26

**WHEREAS**, the Government of City of Franklin, Virginia, celebrates our local small businesses and the contributions they make to our local economy and community; and

**WHEREAS**, according to the United States Small Business Administration, there are 33.2 million small businesses in the United States, small businesses represent 99.9% of firms with paid employees, small businesses are responsible for 64% of net new jobs created since 1995, and small businesses employ 46.4% of the employees in the private sector in the United States; and

**WHEREAS**, 79% of consumers understand the importance of supporting the small businesses in their community on Small Business Saturday®, 72% report the day makes them want to encourage others to Shop Small®, independently-owned retailers and those consumers spent an estimated f\$17.9 billion nationally, and 72% report that the day makes them want to Shop Small all year long; and

**WHEREAS**, 59% of shoppers reported they shopped online with a small business and 54% reported they dined or ordered takeout from a small restaurant, bar, or café on Small Business Saturday in 2022; and

**WHEREAS**, the City of Franklin supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

**WHEREAS**, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

**NOW, THEREFORE, BE IT RESOLVED**, Mayor Robert “Bobby” Cutchins, and the members of the City of Franklin Council, urge the residents of our community, and communities across the Country, to support small businesses and merchants on Small Business Saturday and throughout the year.

**FURTHER, LET IT BE RESOLVED THAT, I**, Robert “Bobby” Cutchins, Mayor of the City of Franklin, Virginia, do hereby proclaim, November 25, 2023, as

***SMALL BUSINESS SATURDAY***

Signed this 13<sup>th</sup> day of November 2023.

\_\_\_\_\_  
Robert Cutchins, Mayor  
City of Franklin, Virginia

Mayor Bobby Cutchins entertained a motion to approve Small Business Saturday Resolution 2023-26. Councilman Gregory McLemore made a motion to approve Small Business Saturday Resolution 2023-26 with a second from Councilman Linwood Johnson.

**The motion carried the vote 6-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Absent</b>
<b>Councilwoman Jessica Banks</b>	<b>Aye</b>
<b>Vice-Mayor Wynndolyn Copeland</b>	<b>Aye</b>
<b>Mayor Bobby Cutchins</b>	<b>Aye</b>

**Councilman Ray Smith** **Aye**

**Councilman Gregory McLemore** **Aye**

Mayor Bobby Cutchins affirmed the motion carried.

**Financial Matters:**

**A. Budget Amendment #2024-07**

City Manager Amanda Jarratt called Ms. Rachel Trollinger, Director of Finance to come forward to present the Budget Amendment #2024-07 to City Council. Ms. Rachel Trollinger stated be it resolved by the Council of the City of Franklin, Virginia that the 2023-2024 City Budget is hereby amended to

1. Recognize adjusted revenue for Franklin City Public Schools for FY24 grant awards and to appropriate such revenue for use; and
2. Recognize Opioid Settlement Funds received and appropriate for use.

	2023-2024 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
<b>#1</b>			
<b>250 EDUCATION FUND</b>			
<b>REVENUE</b>			
250-3-24000-0291 McKinney-Vento Grant	\$ -	\$ 3,900	3,900.00
250-3-24000-0294 Extended School Year Grant		50,000	50,000.00
250-3-24000-0292 ALL-in Virginia		670,617	670,617.00
250-3-24000-0293 Stronger Connections Grant		227,934	227,933.50
250-3-33010-0250 Federal Categorical Aid	3,127,200	3,136,703	9,502.66
			<u>961,953.16</u>
<b>EXPENDITURES</b>			
250-4-60000-0291 McKinney-Vento Grant	\$ -	\$ 3,900	3,900.00
250-4-60000-0294 Extended School Year Grant		50,000	50,000.00
250-4-60000-0292 ALL-in Virginia		670,617	670,617.00
250-4-60000-0293 Stronger Connections Grant		227,934	227,933.50
250-4-60000-0001 Instruction	13,480,669	13,490,172	9,502.66
			<u>961,953.16</u>
<b>#2</b>			
<b>100 GENERAL FUND</b>			
<b>REVENUE</b>			
100-3-18990-3014 Opioid Settlement Funds	\$ 3,376	\$ 4,501	\$ 1,125.36
			<u>\$ 1,125.36</u>
<b>EXPENDITURES</b>			
100-4-91500-5871 Opioid Settlement Funds	\$ 3,376	\$ 4,501	\$ 1,125.36
			<u>\$ 1,125.36</u>

Mayor Bobby Cutchins entertained a motion to approve Budget Amendment 2024-07. Councilman Linwood Johnson made a motion to approve Budget Amendment 2024-07 with a second from Vice-Mayor Wynndolyn Copeland.

**The motion carried the vote 5-1-0**

**The vote was as follows:**

**Councilman Linwood Johnson** **Aye**

<b>Councilman Mark Kitchen</b>	<b>Absent</b>
<b>Councilwoman Jessica Banks</b>	<b>Nay</b>
<b>Vice-Mayor Wynndolyn Copeland</b>	<b>Aye</b>
<b>Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Bobby Cutchins affirmed the motion carried.

**Old/New Business:**

**A. Literary Loan Resolution 2023-27**

City Manager Amanda Jarratt stated that the Franklin City Public Schools is requesting to work with the City of Franklin to pursue a Literary Loan to fund the completion of the roof projects. Applications are due within the next week and the school staff has completed the required application. The needed action is the adoption of the attached resolution allowing the City of Franklin to work with Franklin City Public Schools to seek Literary Loan funding for the remainder of the roof projects. This does not mean that funds will be awarded but allows them to process the application.



**RESOLUTION OF CITY COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA, APPROVING APPLICATION FOR LOAN FROM THE LITERARY FUND OF VIRGINIA**

**RESOLUTION #2023-27**

**WHEREAS**, the City Council of the City of Franklin, Virginia has determined that there is an urgent need to make capital improvements to the City's school facilities, specifically roof replacements and similar renovations at various school facilities for school purposes; and

**WHEREAS**, at a meeting of the City Council held in the City, the City of Franklin School Board has provided to the City Council an application addressed to the Virginia Board of Education through its Department of Education for the purpose of borrowing in a loan from the Virginia Literary Fund through the Virginia Literary Loan Program of \$2,000,000 for the Project and to be treated as general obligation bonds of the City for the purpose of financing the Project for school purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA** that that the Application of the School Board for a Literary Loan for the Project in the amount of \$2,000,000 is hereby approved and the City Manager and other City representatives are hereby authorized to take all actions to assist in completing and submitting such Application to the VDOE and authority is hereby granted to the School Board to borrow \$2,000,000 for the Project for the purposes set out in the Application.

**RESOLVED FURTHER**, that the City Council will each year during the life of these loans, at the time they fix the regular levies, fix a rate of levy for schools or make a cash appropriation sufficient for operation expenses and to pay these loans in annual installments and the interest thereon, as required by law regulating loans from the Literary Fund.

**FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Adopted by the City Council of the City of Franklin, Virginia, on November 13, 2023.

Mayor Bobby Cutchins entertained a motion to approve Literary Loan Resolution 2023-27. Councilman Linwood Johnson made a motion to approve Literary Loan Resolution 2023-27 with a second from Vice-Mayor Wynndolyn Copeland.

**The motion carried the vote 6-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Absent</b>
<b>Councilwoman Jessica Banks</b>	<b>Aye</b>
<b>Vice-Mayor Wynndolyn Copeland</b>	<b>Aye</b>
<b>Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Bobby Cutchins affirmed the motion carried.

**B. Franklin City Public Schools CTE Update**

City Manager Amanda Jarratt stated at the request of Franklin City Council Superintendent Dr. Carlton Carter will be present to provide an update on the plan to implement additional Career and Technical Education Curriculum at Franklin City Public Schools.

Superintendent Dr. Carter introduced Dr. Tanieka Ricks, Director of Gifted & Pupil Personnel to present an update. Dr. Ricks stated that the current school year is focusing on High-Quality Work Based Learning (HQWBL) areas: job shadowing, service learning, school-based enterprise, and clinical experience in all CTE classes. Franklin City Public Schools has successfully partnered each class with a local organization or have started a school-based enterprise. Each student is required to obtain 40 hours within the duration of the semester. With HQWBL, students learn how to write a resume, interview skills, and combine curriculum with job specific skills related to their CTE program. The students implemented the grand opening of the FHS school store “The Stable.” J.P. King Middle School will become a Career & Technical Center. The divisions will begin with Phase I during the 2024-2025 school year. This move will allow for additional CTE course programs such as medical sciences, barbering, cosmetology, dentistry, occupational therapy, agricultural sciences, pharmacy tech, robotics, automotive, body repair, etc.

**C. Commerce Park Road Property Disposition**

City Manager Amanda Jarratt stated in accordance with the direction provided by Franklin City Council, staff contacted the two parties interested in the property owned by the City located in the area of Commerce Park Road. They were instructed that the Council would divide the property in half for a price of \$20,000 each with a right of first refusal to be retained by the City for a period of five (5) years. Both individuals have expressed their intent to move forward with the sale of the property. Legal

counsel has drafted the attached ordinance for your consideration to allow the land transaction to proceed.



### AN ORDINANCE APPROVING THE CONVEYANCE OF CITY REAL PROPERTY

The Council of the City of Franklin, Virginia (the "City") hereby finds as follows:

**WHEREAS**, on September 25, 2023, the Council of the City of Franklin, Virginia (the "City Council") conducted a public hearing regarding the potential sale and/or disposition of any and all of the City's interest in certain real property located south of Armory Drive and east of Commerce Park Road, Franklin, Virginia, between Tax Parcels # 135-169-G and 135-169-F, being approximately 0.476 acres of undeveloped and unpaved land (the "Property"), having previously conducted a public hearing on July 24, 2023 regarding the vacation of any alley, street, or other dedicated public right of way within the Property pursuant to § 15.2-2006 of the Code of Virginia, as amended, upon application filed by the owner of Tax Parcel # 135-169-G, R. W. Tyler & Associates LTD ("R. W. Tyler"); and

**WHEREAS**, in accordance with the requirements of §§ 15.2-1800, 1813, and 2100 of the Code of Virginia, as amended, prior to the adoption of this Ordinance, the City advertised a descriptive notice of the potential disposition of the Property and requested that interested parties deliver a written offer of purchase for the Property, including the proposed purchase price, to the City in advance of the hearing; and

**WHEREAS**, following the conclusion of the public hearing, the City has received proposals for the purchase of the Property from the owners of the abutting parcels – namely, from R. W. Tyler, as owner of Tax Parcel # 135-169-G to the south of the Property, and Beam Properties LLC ("Beam Properties"), as owner of Tax Parcel # 135-169-F to the north of the Property; and

**WHEREAS**, City Council has considered the terms and conditions of all purchase offers, the recommendations of staff, and the comments of the public, if any, on the proposed conveyance of the Property; and

**WHEREAS**, a review by the relevant City departments indicates that the City has no immediate need or use for the Property; and

**WHEREAS** the sale will provide additional tax revenue to the City; and

**WHEREAS**, after having complied with all requirements of Virginia Code §§ 15.2-1800, 2006, and 2100, City Council has determined that it is appropriate and in the best interests of the City to divide the Property along its centerline and to convey, sell, and quitclaim the southern half of the Property to the immediately abutting parcel owner, R. W. Tyler for Twenty Thousand Dollars (\$20,000) (the "R. W. Tyler Purchase Price"), and to convey, sell, and quitclaim the northern half of the Property to the immediately abutting parcel owner, Beam Properties, for Twenty Thousand Dollars (\$20,000) (the "Beam Properties Purchase Price"), each as the highest responsible bidders, subject to the terms of the purchase agreement set out below.

**NOW, THEREFORE, BE IT ORDAINED AND RESOLVED** by the Council for the City of Franklin, Virginia at its regular meeting on this 13<sup>th</sup> day of November, 2023 as follows:

1. The City hereby approves the split of the Property along the centerline and its addition in equal parts to the abutting parcels, Tax Parcels # 135-169-G and 135-169-F, pursuant to a quitclaim sale and conveyance, such that the southern half of the Property from the centerline to its boundary line with Tax Parcel # 135-169-G shall be quitclaimed to R. W. Tyler for the R. W. Tyler Purchase Price and the northern half of the Property from the centerline to its boundary line with Tax Parcel # 135-169-F shall be quitclaimed to Beam Properties for the Beam Properties Purchase Price, subject in each case to (i) the rights of the City and any other owners of any public utility installations which have been previously erected within the Property and all other easements and other encumbrances of record on the Property, and (ii) a right of first refusal granted by each of the grantees, R. W. Tyler and Beam Properties, and their successors and assigns, for the benefit of the City for a term of five (5) years entitling the City to repurchase the northern and southern portions of the Property so conveyed for the original purchase price of \$20,000, respectively (the "Terms of Sale").

2. The City Council hereby authorizes the Mayor, the City Manager, and the City Attorney hereby authorized and directed to take such action as is necessary in their sole discretion to carry out the purposes and intents of this ordinance, including without limitation, to undertake the negotiation and execution of (i) a purchase agreement in accordance with the Terms of Sale; (ii) quitclaim deeds, in a form approved by the City Attorney, to complete the sale and conveyance of the southern half of the Property to R. W. Tyler for R. W. Tyler Purchase Price and the northern half of the Property to Beam Properties for the Beam Properties Purchase Price, and (iii) all other documents related to such conveyance as are approved by the City Attorney, including without limitation, a settlement statement and owner's affidavit and a deed of boundary line vacation and/or relocation as required under the City Code to effect the division of the Property and the addition of each half to the abutting parcels. The City Attorney is hereby authorized to take whatever steps are necessary to affect the closing of said sale and conveyance of the Property (the "Closing").

3. Any public alley, street, or other dedicated right of way existing within the Property is hereby vacated pursuant to § 15.2-2006 of the Code of Virginia, as amended, upon Closing;

4. The Clerk of the City Council is hereby directed to forward a certified copy of this ordinance the Clerk of the Circuit Court of Southampton County, for recordation among the said County land records at the time of Closing; and



5. This ordinance is effective upon adoption.

Mayor Bobby Cutchins entertained a motion to adopt the ordinance approving the conveyance of City real property. Councilman Linwood Johnson made a motion to adopt the ordinance approving the conveyance of City real property as stated with a second from Vice-Mayor Wynndolyn Copeland.

**The motion carried the vote 6-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Absent</b>
<b>Councilwoman Jessica Banks</b>	<b>Aye</b>
<b>Vice-Mayor Wynndolyn Copeland</b>	<b>Aye</b>
<b>Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Bobby Cutchins affirmed the motion carried.

**D. Juneteenth Cultural Celebration 2024**

City Manager Amanda Jarratt opened the floor to Councilman Gregory McLemore to provide an update on plans for the Juneteenth Cultural Celebration 2024.

Councilman Gregory McLemore presented the 2023 Juneteenth Cultural Celebration financial report to outline how funds were spent. Receipts and contracts are available upon request. The next presentation will outline the upcoming events for the 2024 Juneteenth Cultural Celebration.

	Deposit on Luther Relives	\$ 3,000.00	
	Deposit on Legacy Band.	\$ 350.00	
	Deposit on Ra Jazz Band	\$ 150.00	
	Atumpan Edutainment African Drummer & Dancers	\$1,500.00	
			<b>Grand Grant Total</b>
	<b>\$5,000.00</b>		
	Luther Relives Balance	\$4,000.00	
	Legacy Band Balance.	\$1,000.00	
	Ra Jazz Band Balance.	\$1,350.00	
	Michael Jackson	\$200.00	
	Sound & Light Company.	\$1,750.00	
	Radio Advertisement.	\$1,700.00	
			<b>Unassigned funds contribution Total</b>
	<b>\$10,000.00</b>		
			<b>City Grand Total</b>
	<b>\$15,000.00</b>		

**ACCOUNTING  
FOR CITY  
SPONSORED  
FUNDS**

AMUN RA INC. CONTRIBUTION					
2023 JUNETEENTH CULTURAL CELEBRATION					
Coda Sound	\$1,750.00	Catering	\$360.00	Beverage	\$350.00
Exposure Ink	\$1,100.00	D J Equipment.	\$500.00	Computer	\$1,400.00
Liskey Printing	\$3,189.00	Trophies	\$338.00	Food & Gas	\$400.00
Nat Turner	\$800.00	Porta Pots	\$1000.00	TPCM	\$1,500.00
Basketball Coaches	\$200.00	SSSEV	\$200.00		
Website Designer	\$500.00	Payroll 4 people	\$900.00	<b>Grand Total</b>	<b>\$17,657.00</b>
2 D.J.s	\$500.00	Mike Smith	\$380.00		
Holiday Ice	\$650.00	Licenses	\$210.00		
2 Host	\$200.00	Black Panthers.	\$600.00		
Fashion Show	\$500.00	COSCO	\$130.00		

E. City Manager’s Report

City Manager Amanda Jarratt is pleased to state that on Tuesday, November 7<sup>th</sup>, a meeting was held with three of the judges and architects for the renovations to the Courthouse. Final plans based on their feedback should be completed in the upcoming weeks. This does keep the City in-line with the Southampton County Courthouse. Small Business Saturday is scheduled for Saturday, November 25<sup>th</sup>. ODU University will be here at the next City Council meeting to provide an update on the Mobile Healthcare bus.

The planned date to meet with the Franklin City Public School Board is Thursday, December 14<sup>th</sup> at S.P. Morton in the library.

General Updates

- Staff continues to work on the various capital projects approved by City Council.
  - The staff committee for the Armory Project consists of Chad Edwards, Sammara Green, and Lin Darden. Carlee Gurskiy will also be involved. Camp Community College and other community partners will offer feedback throughout the design process. Staff has now participated in three webinars with HUD about our grant award. Kimley Horne has been hired to navigate the HUD Grant process as mentioned in the previous City Council meeting. Our preliminary HUD package has been submitted to HUD.
  - The staff committee for the courthouse renovation project will consist of Chief Steve Patterson, Chad Edwards, and Lin Darden. The judges, Clerk of Court, and Sherriff’s Department in addition to other stakeholders will be consulted throughout the design process. A meeting was held with the architects and judges. Final changes to the plans are being made and we are now beginning to work on a more concrete timeline.
  - The staff committee met regarding Riverkwalk Park.
    - The kayak design is underway. Survey is complete for the kayak launch additional area. We will incorporate this into the site plans.
    - Kayaks launch design underway.
    - Flood study (no-rise study) underway. Not all bridge crossings requested from City are available. Awaiting completion of kayak launch to update.
    - At the moment we’re currently awaiting the final site plan and kayak launch design before we can move forward with the Joint Permit Application for the

VMRC and Corps permits. Once we have the final design in hand, we can prepare the required impacts mapping and update details relating to the VMRC component of the application. It should take us around 2 weeks to finalize the application after the plans are received.

- Staff continues to work with DHCD and Summit Engineering on the Laurel Street CDBG Grant. Client intake and income verifications have begun and contracts are about to be issued. There may be a funding shortage so the Management Team is investigating other sources of funds potentially including HOME Funds. As a result of Summit's resignation we are working to procure Kimely Horne to assist us in managing the grant.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention.
- Four responses were received for the Franklin Southampton radio project and they are currently under review by the review team.
- Staff continues to work with Court Services and out other locality partners for both short and long term solutions to the juvenile detention situation. An RFP to procure an architect to design a potential expansion of Western Tidewater Regional Jail. Mosely Architects has been selected to assist the Western Tidewater Jail Board to conduct the necessary feasibility study.
- The Literary Loan process continues with Franklin City Public Schools. The contract is working on the project and the first draw of funds in underway. A second application was considered earlier on the agenda.
- City Council held a retreat on March 2<sup>nd</sup>. The following topics were discussed and will be worked on by staff:
  - Food Trucks
    - A draft of updated regulations is being drafted by staff for review by the Planning Commission and Franklin City Council.
  - Increased Code Enforcement
    - Staff is working on a demolition plan for the posted unsafe structures. We are putting a plan in place to prepare for high grass season. We are working with legal to draft updated ordinances for parking and vehicles.
  - Communication with Franklin City Public Schools
    - We held a joint meeting with Franklin City Public Schools on March 30<sup>th</sup>. Additional meetings are being scheduled to maintain communication.
  - Increased focus and investment in Public Safety
    - Additional positions are included in the FY24 budget. The updated radio system project is moving to Phase 2.
  - Historic District
    - Staff is reviewing the ordinance that is in place and providing a list of the individuals that need to be appoint. Staff is waiting on appointments from Franklin City Council.
  - Youth
    - Working on updated youth programming and additional partnerships.
    - The College Drive park build was a success and is now open to the public. A variety of upcoming activities for youth are planned for the remainder of the summer.
  - Special Tax Districts
    - Under discussion and research ongoing.
  - Camp Community College Partnerships
    - Under discussion.

- Improved Communication with the Public through various means
  - A review of the PEG Channel and necessary equipment purchases are underway. Staff is working to update City Clips. Staff is researching other best practices. An Instagram page has been created.

Upcoming Community Events

- November 25<sup>th</sup> – Small Business Saturday
- December 1<sup>st</sup> – Holiday Parade
- December 3<sup>rd</sup> – Elf Parade & Tree Lighting Ceremony

Council/Staff Reports on Boards/Commissions:

Councilman Linwood Johnson stated the Western Tidewater Regional Jail Board will be meeting.

Adjournment

Vice-Mayor Wynndolyn Copeland made a motion to adjourn the November 13, 2023 City Council meeting with a second from Councilwoman Jessica Banks.

**The motion carried the vote 6-0**

**The vote was as follows:**

<b>Councilman Linwood Johnson</b>	<b>Aye</b>
<b>Councilman Mark Kitchen</b>	<b>Absent</b>
<b>Councilwoman Jessica Banks</b>	<b>Aye</b>
<b>Vice-Mayor Wynndolyn Copeland</b>	<b>Aye</b>
<b>Mayor Bobby Cutchins</b>	<b>Aye</b>
<b>Councilman Ray Smith</b>	<b>Aye</b>
<b>Councilman Gregory McLemore</b>	<b>Aye</b>

Mayor Bobby Cutchins stated the meeting stands adjourned.

The November 13, 2023 City Council meeting was adjourned at 7:45 P.M.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk to City Council

**FORM B**

**STAR PERFORMER AWARD  
NOMINATION FORM**

**To be completed by a citizen, a co-employee, a supervisor or department head to nominate an employee for a STAR Performer Award**  
(type or print)

**Name of Nominee:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Immediate Supervisor:** \_\_\_\_\_

**I am nominating the above for the STAR Performer award because:**

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**I consider this employee's performance above the expectations of his or her job because:**

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**Name of person making nomination** \_\_\_\_\_

**Date of nomination** \_\_\_\_\_

**Endorsing Signature and any comments** \_\_\_\_\_

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**Form B page 2**

**This page is to be completed by the employee's supervisor or department head and attached to page 1 in order to provide information to the PEP Committee for its consideration of nominees for Employee of the Year.**

**In addition to providing the information on page 1, please rate numerically on a scale of 1-10 (10 being the highest) the degree to which this employee demonstrates the following traits:**

<b>Demonstrated Traits</b>	<b>Degree</b>
<b>A positive attitude</b>	
<b>A cooperative spirit with fellow employees</b>	
<b>Personal initiative</b>	
<b>Excellent job performance</b>	

**Also specify whether the employee made specific and notable contributions in one or more of the following areas (taking into consideration the limits of his or her job):**

- 1. Improvement in the quality of service delivered to the public.**
- 2. Improvement in productivity of city operations.**
- 3. Enhancement of workplace safety.**
- 4. Strengthening teamwork and cooperation among employees.**
- 5. Accomplishment of stated City Council or departmental goals.**
- 6. Development of innovative solutions to city problems or innovative approaches to job duties.**

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\_\_\_\_\_  
**Department Head**

FORM B

STAR PERFORMER AWARD  
NOMINATION FORM

To be completed by a citizen, a co-employee, a supervisor or department head to nominate an employee for a STAR Performer Award  
(type or print)

Name of Nominee: LaToya Evans

Job Title: Family Services Specialist II

Department: Social Services

Immediate Supervisor: Lashawna Ross

I am nominating the above for the STAR Performer award because:  
Please see attached.

I consider this employee's performance above the expectations of his or her job because:  
Please see attached.

Name of person making nomination Sarah Rexrode

Date of nomination 11/17/2023

Endorsing Signature and any comments *Sarah Rexrode*

**Form B page 2**

**This page is to be completed by the employee's supervisor or department head and attached to page 1 in order to provide information to the PEP Committee for its consideration of nominees for Employee of the Year.**

**In addition to providing the information on page 1, please rate numerically on a scale of 1-10 (10 being the highest) the degree to which this employee demonstrates the following traits:**

<b>Demonstrated Traits</b>	<b>Degree</b>
<b>A positive attitude</b>	10
<b>A cooperative spirit with fellow employees</b>	10
<b>Personal initiative</b>	10
<b>Excellent job performance</b>	10

**Also specify whether the employee made specific and notable contributions in one or more of the following areas (taking into consideration the limits of his or her job):**

- 1. Improvement in the quality of service delivered to the public.**
- 2. Improvement in productivity of city operations.**
- 3. Enhancement of workplace safety.**
- 4. Strengthening teamwork and cooperation among employees.**
- 5. Accomplishment of stated City Council or departmental goals.**
- 6. Development of innovative solutions to city problems or innovative approaches to job duties.**

Please see attached.

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**Sarah Rexrode**  
\_\_\_\_\_  
**Department Head**





DEPARTMENT OF SOCIAL SERVICES

Nomination for Star Performer, November 27, 2023

LaToya Evans has been an employee with the Department of Social Services since August 2022. She was hired as a Family Services Specialist I to focus on Child Protection Services, specifically the provision of In-Home Prevention Services. These services are intended to strengthen families and improve child well-being, minimize harm to children, maximize the abilities of families to protect and care for their own children, prevent abuse, neglect and the need for out-of-home care across the continuum of services within social services.

At the time of Ms. Evan's hire, as is the case with many human services agencies, social services was experiencing staffing shortages. Due to the volume of incoming valid reports of child abuse and neglect, Ms. Evans was asked to conduct investigations and family assessments, which was outside the scope of her position. Along with members of her team, she jumped right in and began working the cases as they arose. Ms. Evans did so without complaint, recognizing that a paramount function of family services is the investigation and assessment of child abuse and neglect. She helped keep her team motivated with her humor and wit, and willingness to help others. While Ms. Evans was a newer employee herself, she displayed calmness in the face of diversity, and put her job first when working. She brings a level of professionalism to the agency that improves the quality of service to the public.

Ms. Evans is also a member of the agency's Activities Committee, whose primary responsibility is to develop and implement events and activities for all staff to improve staff morale. She has been key in planning events that highlight important causes to raise awareness, in addition to fun activities in which staff have an opportunity to participate monthly. Ms. Evans strengthens teamwork and cooperation among all social services staff.

While the department continues to experience challenges in filling family services positions, Ms. Evans has been a continuous, reliable employee. At one point, she was the only full-time family services specialist. Ms. Evans was able to handle this enormous responsibility with grace and professionalism.

It is for these reasons that I am pleased to nominate LaToya Evans, who is now a Family Services Specialist II, as a Star Performer. She has consistently proven that she is willing to go above and beyond the scope of her duties to assist not only her coworkers within the unit, but the agency as a whole. The families that she serves are left better because of the tenacious spirit that she has in helping them achieve the goals that they have identified for themselves.

Respectfully submitted: *Sarah W. Reynolds*



**Arbor Day Proclamation  
Resolution 2023-28**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees wherever they are planted, are a source of joy and spiritual renewal; and

**WHEREAS**, the City of Franklin celebrates its 39<sup>th</sup> consecutive year as a Certified “Tree City USA,” honored by the National Arbor Day Foundation,

**NOW, THEREFORE, BE IT RESOLVED**, I, Robert Cutchins, Mayor of the City of Franklin, Virginia, do hereby proclaim November 28, 2023 as Arbor Day in the City of Franklin, Virginia, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

**AND, BE IT FURTHER RESOLVED**, urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Signed this 27<sup>th</sup> day of November 2023.

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Robert Cutchins, Mayor  
City of Franklin, Virginia

## BUDGET AMENDMENT 2024-08

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2023-2024 City Budget is hereby amended to:

1. recognize donations received for the Police Department and Animal Control and appropriate for use,
2. recognize revenue for Franklin City Public Schools for FY24 grant awards and to appropriate such revenue for use, and
3. recognize FY23 Federal Grant award carryover for Franklin City Public Schools and appropriate for use.

		2023-2024 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
<b>#1</b>				
<b>100 GENERAL FUND</b>				
<b>REVENUE</b>				
100-3-18990-3005	Donations Animal Control	\$ -	\$ 5,000	5,000.00
100-3-18990-3041	Donations Police	-	\$ 4,000	4,000.00
				<u>9,000.00</u>
<b>EXPENDITURES</b>				
100-4-35100-3317	Repairs - Other	\$ 3,000	\$ 8,000	5,000.00
100-4-31100-6006	IP Grant	-	\$ 4,000	4,000.00
				<u>9,000.00</u>
<b>#2</b>				
<b>250 EDUCATION FUND</b>				
<b>REVENUE</b>				
250-3-18990-1901	Obici Healthcare Grant	\$ -	\$ 7,250.00	\$ 7,250.00
250-3-33010-0217	Adult Basic Ed	-	26,564	26,563.81
250-3-33010-0224	Pre-school Grant	-	16,077	16,077.00
250-3-33010-0225	Title VIB Special Education	-	386,743.00	386,743.00
250-3-33010-0230	Carl Perkins	-	53,337	53,336.52
250-3-33010-0233	GAE State Grant	-	1,099	1,099.10
250-3-33010-0234	Race to GED	-	1,636	1,635.91
250-3-33010-0250	Federal Categorical Revenue	3,136,702.66	-	(3,136,702.66)
250-3-33010-0271	NCLB Grant - Title I Part A	-	849,291	849,291.19
250-3-33010-0272	NCLB Grant - Title II A Tchr Qualit	-	104,459	104,458.50
250-3-33010-0273	NCLB Grant - Title III Part A	-	1,906	1,905.58
250-3-33010-0276	NCLB Grant - Title V Rural Ed	-	25,713	25,712.82
250-3-33010-0277	Title IV Part A LEA	-	62,153	62,152.68
				<u>(1,600,476.55)</u>

		<b>2023-2024</b>	<b>AMENDED</b>	<b>INCREASE</b>
		<b>BUDGET</b>	<b>BUDGET</b>	<b>(DECREASE)</b>
<b>EXPENDITURES</b>				
250-4-60000-0001	Instruction	\$ 13,490,172	\$ 10,353,469	\$ (3,136,702.66)
250-4-60000-0008	Title VIB Special Education	-	386,743.00	386,743.00
250-4-60000-0009	Carl Perkins	-	53,336.52	53,336.52
250-4-60000-0015	Pre-school Grant		16,077	16,077.00
250-4-60000-0036	Race to GED		1,636	1,635.91
250-4-60000-0037	Adult Basic Ed		26,564	26,563.81
250-4-60000-0071	NCLB Grant - Title I Part A		849,291	849,291.19
250-4-60000-0072	NCLB Grant - Title II A Tchr Qualit		104,459	104,458.50
250-4-60000-0073	NCLB Grant - Title III Part A		1,906	1,905.58
250-4-60000-0076	NCLB Grant - Title V Rural Ed		25,713	25,712.82
250-4-60000-0077	Title IV Part A LEA		62,153	62,152.68
250-4-60000-0233	GAE State Grant		1,099	1,099.10
250-4-60000-0235	Obici Grant		7,250	7,250.00
				<u>(1,600,476.55)</u>

#3

**250 EDUCATION FUND**

**REVENUE**

250-3-18990-1901	Obici Healthcare Grant	\$ 7,250.00	\$ 14,294.93	\$ 7,044.93
250-3-33010-0219	R I P E Grant		55,000	55,000.00
250-3-33010-0224	Pre-school Grant	16,077	24,439	8,361.55
250-3-33010-0225	Title VIB Special Education	386,743.00	735,987.70	349,244.70
250-3-33010-0249	Continuing Education Support Grant		80,591	80,591.09
250-3-33010-0261	Title I - 1003A		236,236	236,235.96
250-3-33010-0271	NCLB Grant - Title I Part A	849,291	1,596,983	747,691.80
250-3-33010-0272	NCLB Grant - Title II A Tchr Qualit	104,459	203,551	99,092.88
250-3-33010-0273	NCLB Grant - Title III Part A	1,906	5,751	3,845.06
250-3-33010-0276	NCLB Grant - Title V Rural Ed	25,713	34,590	8,877.02
250-3-33010-0277	Title IV Part A LEA	62,153	89,787	27,634.25
250-3-33010-0404	CARES Act ESSR II Stream 4		316,856	316,855.95
250-3-33010-0405	CARES Act ESSR III Stream 5		3,703,520	3,703,519.56
250-3-33010-0407	CARES Act Stream 6 - Driver Incentive		679	678.70
250-3-33010-0408	CSLFRF Grant		57,915	57,915.00
				<u>5,702,588.45</u>

		<b>2023-2024</b>	<b>AMENDED</b>	<b>INCREASE</b>
		<b>BUDGET</b>	<b>BUDGET</b>	<b>(DECREASE)</b>
<b>EXPENDITURES</b>				
250-4-60000-0008	Title VIB Special Education	\$ 386,743.00	\$ 735,987.70	\$ 349,244.70
250-4-60000-0015	Pre-school Grant	16,077.00	24,438.55	8,361.55
250-4-60000-0019	R I P E Grant		55,000.00	55,000.00
250-4-60000-0035	CARES Act ESSR II Stream 4		316,855.95	316,855.95
250-4-60000-0039	CARES Act ESSR III Stream 5		3,703,519.56	3,703,519.56
250-4-60000-0047	CARES Act Stream 6 - Driver Incentive		678.70	678.70
250-4-60000-0048	CSLFRF Grant		57,915.00	57,915.00
250-4-60000-0061	Title I - 1003A		236,235.96	236,235.96
250-4-60000-0071	NCLB Grant - Title I Part A	849,291.19	1,596,982.99	747,691.80
250-4-60000-0072	NCLB Grant - Title II A Tchr Qualit	104,458.50	203,551.38	99,092.88
250-4-60000-0073	NCLB Grant - Title III Part A	1,905.58	5,750.64	3,845.06
250-4-60000-0076	NCLB Grant - Title V Rural Ed	25,712.82	34,589.84	8,877.02
250-4-60000-0077	Title IV Part A LEA	62,152.68	89,786.93	27,634.25
250-4-60000-0235	Obici Healthcare Grant 2020	7,250.00	14,294.93	7,044.93
250-4-60000-0249	Continuing Education Support Grant		80,591.09	80,591.09
				<u>5,702,588.45</u>

*Certified copy of resolution adopted by Franklin City Council.*

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*Clerk to the City Council*

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INTEROFFICE MEMORANDUM

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**TO:** JOANNE FAULK, ACCOUNTS RECEIVABLE  
**FROM:** ROBERT PORTI  
**SUBJECT:** DEPOSIT OF CHECKS  
**DATE:** NOVEMBER 13, 2023  
**CC:** FILE

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Attached, please find the following check:

Check No. 39827 from Bronco Federal Credit Union. This check is a donation for the remodeling of the Franklin Animal Shelter. Please deposit and appropriate to expenditure line item 100-35100-3317.

Thank you for your assistance!

106-3-18990-3005  
Donations Animal Control  
FDD

FrankAnimal

**BRONCO FEDERAL CREDIT UNION**

39872

INVOICE DATE	INVOICE NO	INVOICE DESCRIPTION	BASE INVOICE	NET INVOICE
10/17/2023	donation	Support FPD with shelter improv		5,000.00
Check Date =	10/17/2023		-----	5,000.00
			Check Total =	5,000.00

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**INTEROFFICE MEMORANDUM**

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**TO:** JOANNE FAULK, ACCOUNTS RECEIVABLE  
**FROM:** ROBERT PORTI  
**SUBJECT:** DEPOSIT OF CHECKS  
**DATE:** NOVEMBER 13, 2023  
**CC:** FILE

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Attached, please find the following check:

Check No. 54484 from the International Paper Foundation. This check is a grant to the Franklin Police Department for the purposes of crime, drug, and gang prevention activities.

Please appropriate and create a new expenditure line item for IP Grant.

Thank you for your assistance!

100-3-18990-3011  
Donations Police

100-4-31100-6006

FDP



INTERNATIONAL PAPER FOUNDATION  
Franklin Police Department

10/18/2023

54484  
4,000.00

[CG7931] to purchase educational materials for youth

State Street NOW Acc [CG7931] to purchase educational materials for

4,000.00

INTERNATIONAL PAPER FOUNDATION  
Franklin Police Department

10/18/2023

54484  
4,000.00

[CG7931] to purchase educational materials for youth

State Street NOW Acc [CG7931] to purchase educational materials for

4,000.00



# FRANKLIN CITY PUBLIC SCHOOLS

OFFICE OF THE  
SUPERINTENDENT

207 West Second Avenue  
Franklin, Virginia 23851-1713  
(757) 569-8111 • Fax (757) 516-1015

## MEMORANDUM

**TO:** Amanda Jarratt  
Franklin City Manager

**FROM:** Dr. Carlton Carter  
Division Superintendent

**DATE:** November 9, 2023

**RE:** Notice of Budget Adjustments

The Franklin City School Division requests that the following budget funds be adjusted to balance with city records for **FY 2024**.

This is to record the new FY2023-2024 grant awards. Any adjustments, up or down, to each new grant will be requested as the award letters are received.

<i>Accounting Use Only</i>	<i>School Account</i>	<i>Amount</i>	<i>City Account</i>
Title I Revenue Increase	12	849,291.19	250-3-33010-0271
Title I Expense Increase	12	849,291.19	250-4-60000-0071
Title II Revenue Increase	23	104,458.50	250-3-33010-0272
Title II Expense Increase	23	104,458.50	250-4-60000-0072
Title III Revenue Increase	24	1,905.58	250-3-33010-0273
Title III Expense Increase	24	1,905.58	250-4-60000-0073
Carl Perkins Revenue Increase	30	53,336.52	250-3-33010-0230
Carl Perkins Expense Increase	30	53,336.52	250-4-60000-0009
Title IV Revenue Increase	42	62,152.68	250-3-33010-0277
Title IV Expense Increase	42	62,152.68	250-4-60000-0077
Title V Revenue Increase	62	25,712.82	250-3-33010-0276
Title V Expense Increase	62	25,712.82	250-4-60000-0076
Adult Basic Ed Revenue Increase	71	26,563.81	250-3-33010-0217
Adult Basic Ed Expense Increase	71	26,563.81	250-4-60000-0037
Race to GED Revenue Increase	72	1,635.91	250-3-33010-0234
Race to GED Expense Increase	72	1,635.91	250-4-60000-0036
GAE Revenue Increase	73	1,099.10	250-3-33010-0233
GAE Expense Increase	73	1,099.10	250-4-60000-0233

Title VIB Revenue Increase	92, 94	386,743.00	250-3-33010-0225
Title VIB Expense Increase	92, 94	386,743.00	250-4-60000-0008
Preschool Grant Revenue Increase	97	16,077.00	250-3-33010-0224
Preschool Grant Expense Increase	97	16,077.00	250-4-60000-0015
Obici Grant Revenue Increase	53	7,250.00	250-3-18990-1902
Obici Grant Expense Increase	53	7,250.00	250-4-60000-0235
Instruction Expense Decrease	N/A	3,127,200.00	250-4-60000-0001
Federal Categorical Revenue Decrease	N/A	3,127,200.00	250-3-33010-0250

**Grand Total Amendments = Decrease of \$1,590,973.89**

*Franklin City Public Schools is an equal educational opportunity school system. The School Board of the City of Franklin also adheres to the principles of equal opportunity in employment and, therefore, prohibits discrimination in terms and conditions of employment on the basis of race, sex, national origin, color, religion or disability.*

**E. BUDGET SUMMARY**

(Projected dollar amount of Title I, Part A, funds required for administration and implementation of this program. Enter the budget in the unlocked cells.)

		Title I, Part A Budget for 2023-2024 Award: S010A230046 Project Code: APE42901	
		Allocation:	849,291.19
OBJECT CODE	EXPENDITURE	AMOUNT BUDGETED	DOES THE BUDGET SUMMARY MATCH THE DETAILED BUDGET BREAKDOWN?
1000 - Personnel Services	Non Set-Aside	125,247.16	
	Set-Aside	480,739.00	
	Parent and Family Engagement Set-Aside		
	Private School Set-Aside		
	<b>Total Personal Services</b>	<b>605,986.16</b>	Yes
2000 - Employee Benefits	Non Set-Aside	10,314.39	
	Set-Aside	186,801.92	
	Parent and Family Engagement Set-Aside		
	Private School Set-Aside		
	<b>Total Employee Benefits</b>	<b>197,116.31</b>	Yes
3000 - Purchased/Contracted Services	Non Set-Aside	849.29	
	Set-Aside		
	Parent and Family Engagement Set-Aside	849.29	
	Private School Set-Aside		
	<b>Total Purchased/Contracted Services</b>	<b>1,698.58</b>	Yes
4000 - Internal Services	Non Set-Aside		
	Set-Aside		
	Parent and Family Engagement Set-Aside		
	Private School Set-Aside		
	<b>Total Internal Services</b>	<b>0.00</b>	Yes
5000 - Other Charges	Non Set-Aside		
	Set-Aside		
	Parent and Family Engagement Set-Aside		
	Private School Set-Aside		
	<b>Total Other Charges</b>	<b>0.00</b>	Yes
6000 - Materials and Supplies	Non Set-Aside	35,346.52	
	Set-Aside	1,500.00	
	Parent and Family Engagement Set-Aside	7,643.62	
	Private School Set-Aside		
	<b>Total Materials and Supplies</b>	<b>44,490.14</b>	Yes
8000 - Capital Outlay	Non Set-Aside		
	Set-Aside		
	Parent and Family Engagement Set-Aside		
	Private School Set-Aside		
	<b>Total Capital Outlay</b>	<b>0.00</b>	Yes
<b>TOTAL BUDGET</b>		<b>849,291.19</b>	
<b>TOTAL PARENT AND FAMILY ENGAGEMENT SET-ASIDE</b>		<b>8,492.91</b>	
<b>TOTAL PRIVATE SCHOOL SET-ASIDE</b>		<b>0.00</b>	
<b>DOES THE BUDGET SUMMARY MATCH THE TOTAL ALLOCATION?</b>		Yes	Difference -

**E. BUDGET SUMMARY**

Title II, Part A  
 Budget for 2023-2024  
 Award: S367A230044  
 Project Code: APE61480

		Allocation:	104,458.50	
OBJECT CODE	EXPENDITURE	AMOUNT BUDGETED	FTEs	DOES THE BUDGET SUMMARY MATCH THE DETAILED BUDGET BREAKDOWN?
1000 - Personnel Services	Administrative		0.21	Yes
	Non-Administrative	45,266.00	0.21	
	Private School Set-Aside		0.00	
	<b>Total Personnel Services</b>	<b>45,266.00</b>		
2000 - Employee Benefits	Administrative			Yes
	Non-Administrative	3,386.45		
	Private School Set-Aside			
	<b>Total Employee Benefits</b>	<b>3,386.45</b>		
3000 - Purchased/Contracted Services	Administrative			Yes
	Non-Administrative	50,500.00		
	Private School Set-Aside			
	<b>Total Purchased/Contracted Services</b>	<b>50,500.00</b>		
4000 - Internal Services	Internal Services			Yes
	<b>Total Internal Services</b>	<b>0.00</b>		
5000 - Other Charges	Administrative			Yes
	Non-Administrative	1,500.00		
	Private School Set-Aside			
	<b>Total Other Charges</b>	<b>1,500.00</b>		
6000 - Materials and Supplies	Administrative			Yes
	Non-Administrative	3,806.05		
	Private School Set-Aside			
	<b>Total Materials and Supplies</b>	<b>3,806.05</b>		
8000 - Capital Outlay	Non-Administrative			Yes
	<b>Total Capital Outlay</b>	<b>0.00</b>		
<b>TOTAL BUDGET</b>			<b>104,458.50</b>	
<b>DOES THE BUDGET SUMMARY MATCH THE TOTAL ALLOCATION?</b>		Yes		Difference
<b>TOTAL SET-ASIDE</b>			<b>0.00</b>	
<b>TOTAL PRIVATE SCHOOL SET-ASIDE</b>			<b>0.00</b>	
<b>DOES THE TOTAL PRIVATE SCHOOL SET-ASIDE MATCH THE "PRIVATE SCHOOLS" TAB?</b>		Yes		Difference

Note: Object codes 7000 and 9000 are not used in application budgets or in requests for reimbursements for this grant.

**B. BUDGET SUMMARY**

Title III funds may be used to provide supplemental services that improve the English language proficiency and academic achievement of English Learners (ELs), including the provision of language instruction educational programs (LIEPs) and activities that increase the knowledge and skills of teachers who serve ELs. All services provided to ELs and IY students using Title III funds must supplement, and not supplant, the services that must be provided to ELs under Title VI of the Civil Rights Act of 1964 (Title VI), the Equal Educational Opportunities Act of 1974 (EEOA), and other federal requirements, as well as those under State or local laws.

		Title III, Part A Budget for 2023-2024 Award: S365A230046 APE60512 (EL)	
		Allocation:	1,905.58
OBJECT CODE	EXPENDITURE	EL SUBGRANT	DOES BUDGET SUMMARY MATCH DETAIL BUDGET?
1000 - Personnel Services	Administrative		
	Non-Administrative		
	Private School Set-Aside		
	<b>Total Personnel Services</b>	0.00	Yes
2000 - Employee Benefits	Administrative		
	Non-Administrative		
	Private School Set-Aside		
	<b>Total Employee Benefits</b>	0.00	Yes
3000 - Purchased/Contracted Services	Contracted Services	1,705.58	
	Private School Set-Aside		
	<b>Total Purchased/Contracted Services</b>	1,705.58	Yes
4000 - Internal Services	Internal Services		
	Private School Set-Aside		
	<b>Total Internal Services</b>	0.00	Yes
5000 - Other Charges	Indirect Cost		
	Non-Administrative	200.00	
	Private School Set-Aside		
	<b>Total Other Charges</b>	200.00	Yes
6000 - Materials and Supplies	Administrative		
	Materials	0.00	
	Private School Set-Aside		
<b>Total Materials and Supplies</b>	0.00	Yes	
8000 - Capital Outlay	Non-Administrative		
	<b>Total Capital Outlay</b>	0.00	Yes
<b>TOTAL ALLOCATION</b>		<b>1,905.58</b>	
<b>DOES THE BUDGET SUMMARY MATCH THE TOTAL ALLOCATION?</b>		Yes	Difference
<b>TOTAL ADMINISTRATIVE COST</b>		0.00	
<b>TOTAL PRIVATE SCHOOL SET-ASIDE</b>		0.00	

**CTEMS SCHEDULE 18 (Continued from previous page)**  
**Administration/Administrative Equipment Funds and Budget Summary Worksheet**

**2023-2024 Plan**

<b>SUMMARY BUDGET WORKSHEET</b> (A summary of the budget worksheets relevant to plan objectives that includes line items under the broad expenditures.)	
<b>Expenditure Categories</b> <small>See Appendix C for Object Code Definitions</small>	<b>Amount</b>
1000 - Personal Services	26,360.00
2000 - Employee Benefits	1,787.04
3000 - Purchased Services	10,550.00
4000 - Internal Services	0.00
5000 - Indirect Costs and Other Charges	250.00
6000 - Materials and Supplies (THIS IS NOT ALLOWED for Perkins funds.)	NOT ALLOWED
8000 - Capital Outlay/Equipment	14,389.48
<b>TOTAL</b>	<b>53,336.52</b>
<i>Expenditure Category Budget is calculated from the CTEMS Schedule 17 Budget and CTEMS Schedule 18 Administration/Administrative Equipment Funds and Budget Summary Worksheet (Federal)</i>	



**F. BUDGET SUMMARY**

Title IV, Part A Budget for 2023-2024 Award: S424A230048 Project Code: APE60281						
Allocation:						62,152.68
OBJECT CODE	EXPENDITURE	A. WELL-ROUNDED	B. SAFE & HEALTHY	C. EFFECTIVE USE OF TECHNOLOGY	SUMMARY	DOES THE BUDGET SUMMARY MATCH THE DETAILED BUDGET BREAKDOWN?
1000 - Personnel Services	Administrative (reserve not more than 2 percent for the direct administrative costs of carrying out the division's responsibilities)	144.20	144.20	144.20		
	Non-Administrative	34,350.00	15,000.00			
	Private School Set-Aside					
	<b>Total Personnel Services</b>	<b>34,494.20</b>	<b>15,144.20</b>	<b>144.20</b>	<b>49,782.60</b>	Yes
2000 - Employee Benefits	Administrative (reserve not more than 2 percent for the direct administrative costs of carrying out the division's responsibilities)	11.03	11.03	11.03		
	Non-Administrative	2,627.78	1,147.50			
	Private School Set-Aside					
	<b>Total Employee Benefits</b>	<b>2,638.81</b>	<b>1,158.53</b>	<b>11.03</b>	<b>3,808.37</b>	Yes
3000 - Purchased/Contracted Services	Administrative (reserve not more than 2 percent for the direct administrative costs of carrying out the division's responsibilities)					
	Non-Administrative		5,000.00	750.00		
	Private School Set-Aside					
	<b>Total Purchased/Contracted Services</b>	<b>0.00</b>	<b>5,000.00</b>	<b>750.00</b>	<b>5,750.00</b>	Yes
4000 - Internal Services	Internal Services					
	Private School Set-Aside					
	<b>Total Internal Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	Yes
5000 - Other Charges	Indirect Costs					
	Non-Administrative			300.00		
	Private School Set-Aside					
	<b>Total Other Charges</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	Yes
6000 - Materials and Supplies	Administrative (reserve not more than 2 percent for the direct administrative costs of carrying out the division's responsibilities)					
	Non-Administrative	2,511.71				
	Private School Set-Aside					
	<b>Total Materials and Supplies</b>	<b>2,511.71</b>	<b>0.00</b>	<b>0.00</b>	<b>2,511.71</b>	Yes
8000 - Capital Outlay	Non-Administrative					
	Private School Set-Aside					
	<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	Yes
<b>TOTAL SUBGRANT BUDGET</b>		<b>39,644.72</b>	<b>21,302.73</b>	<b>1,205.23</b>	<b>62,152.68</b>	**Reflects 15% max allowed for technology, equipment, devices, and software in Technology area. 0.00
<b>TOTAL SET-ASIDE BUDGET</b>		<b>155.23</b>	<b>155.23</b>	<b>155.23</b>	<b>465.69</b>	Are the administrative charges less than or equal to 2% of the allocation? Yes
<b>TOTAL PRIVATE SCHOOL SET-ASIDE BUDGET</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	Does the Private School Set-Aside Match the Value of Services on the Private School tab? Yes
<b>IS THE ALLOCATION \$30,000 OR GREATER? IF "YES," MANDATORY DISTRIBUTION OF ALLOCATION APPLIES.</b>		Yes				Does the Budget Summary Match the Total Allocation? Yes
<b>IF ALLOCATION IS \$30,000 OR GREATER, DOES THE ALLOCATION MEET MINIMUM REQUIREMENT FOR EACH AREA?</b>		Requirement Met	Requirement Met	Requirement Met	Difference	-

Notes: (1) Object codes 7000 and 9000 are not used in application budgets or in requests for reimbursements for this grant.  
 (2) Indirect costs claims are subject to the availability of funds and statutory or administrative restrictions. Title III, Part A and Title IV, Part A, place a statutory limitation or cap on administrative costs. Because the cap applies to the combined claims for indirect costs and direct administrative costs, divisions may not be able to claim the entirety of their indirect costs. The amount unrecovered may not be shifted to another federal award.



**F. BUDGET SUMMARY**

		Title V, Part B Budget for 2023-2024 Award: S358B230046 Project Code: APE43481		
		Allocation:	25,712.82	
OBJECT CODE	EXPENDITURE	AMOUNT BUDGETED	FTEs	DOES THE BUDGET SUMMARY MATCH THE DETAILED BUDGET BREAKDOWN?
1000 - Personnel Services	Non Set-Aside	23,885.78		
	Set-Aside			
	<b>Total Personnel Services</b>	23,885.78		Yes
2000 - Employee Benefits	Non Set-Aside	1,827.04		
	Set-Aside			
	<b>Total Employee Benefits</b>	1,827.04		Yes
3000 - Purchased/Contracted Services	Non Set-Aside			
	Set-Aside			
	<b>Total Purchased/Contracted Services</b>	0.00		Yes
4000 - Internal Services	Non Set-Aside			
	Set-Aside			
	<b>Total Internal Services</b>	0.00		Yes
5000 - Other Charges	Non Set-Aside			
	Set-Aside			
	<b>Total Other Charges</b>	0.00		Yes
6000 - Materials and Supplies	Non Set-Aside			
	Set-Aside			
	<b>Total Materials and Supplies</b>	0.00		Yes
8000 - Capital Outlay	Non Set-Aside			
	Set-Aside			
	<b>Total Capital Outlay</b>	0.00		Yes
<b>TOTAL BUDGET</b>		<b>25,712.82</b>		
<b>DOES THE BUDGET SUMMARY MATCH THE TOTAL ALLOCATION?</b>				Yes
<b>Difference</b>				-

Notes: (1) Object codes 7000 and 9000 are not used in application budgets or in requests for reimbursements for this grant.

(2) Expenses for parental involvement programs should be incorporated into the appropriate object code(s) based on the category of the related charges.

**REQUEST FOR REIMBURSEMENT**  
**Adult Education & Family Literacy Act Grant (2023-2024)**

Locality Name: **FRANKLIN CITY PUBLIC SCHOOLS**

Reimbursement for Period: **7/1/2023** to **9/30/2023**

Locality hereby claims reimbursement of disbursement made during the reimbursement period under the provisions of the program or grant indicated below. This is to certify that the expenditures listed in the reimbursement have been paid in accordance with the federal/state policies and/or regulations of Virginia Board of Education. It further certifies that documentation has been retained in the office of the Locality and is available upon request to support the claim. It is understood that this claim is subject to federal and/or state audits.

Reimbursement Prepared by: \_\_\_\_\_  
 Preparer's Telephone: \_\_\_\_\_  
 Preparer's E-mail Address: \_\_\_\_\_  
 Preparer's FAX #: \_\_\_\_\_

\_\_\_\_\_  
 Date \_\_\_\_\_ Program Manager's signature \_\_\_\_\_

\_\_\_\_\_  
 Date \_\_\_\_\_ Finance Director's (or Designee's) signature \_\_\_\_\_

Locality's Required  
 Budgeted Match Total  
**\$3,870.14**

**AEFLA Totals**

Object Code	Administrative Budget	Instruction Budget	Budget Total	Current Administrative Request	Current Instructional Request	Current Request Total	Cumulative Administrative Funds Available	Cumulative Instructional Funds Available	Cumulative Available Funds Total	MATCH TOTALS	
										Cumulative Administrative Match Totals	Cumulative Instructional Match Totals
1000		22,617.54	22,617.54	-	-	-	-	22,617.54	22,617.54	-	-
2000		1,746.27	1,746.27	-	-	-	-	1,746.27	1,746.27	-	-
3000	1,200.00			-	-	-	1,200.00	-	1,200.00	-	-
4000				-	-	-	-	-	-	-	-
5000	1,000.00			-	-	-	1,000.00	-	1,000.00	-	-
6000				-	-	-	-	-	-	-	-
8000				-	-	-	-	-	-	-	-
<b>Total</b>	<b>2,200.00</b>	<b>24,363.81</b>	<b>26,563.81</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,200.00</b>	<b>24,363.81</b>	<b>26,563.81</b>	<b>-</b>	<b>-</b>

**LOCALITY: Please email your "EXCEL WORKSHEET" (NOT a .pdf) to: donna.valdez@portsk12.com**  
**Email (signed) signature page to Donna Valdez**

**REQUEST FOR REIMBURSEMENT  
RACE TO GED (RTG) 2023-2024**

Locality Name: FRANKLIN CITY PUBLIC SCHOOLS

Reimbursement for Period: 7/1/2023 to 9/30/2023

Locality hereby claims reimbursement of disbursement made during the reimbursement period under the provisions of the program or grant indicated below. This is to certify that the expenditures listed in the reimbursement have been paid in accordance with the federal/state policies and/or regulations of Virginia Board of Education. It further certifies that documentation has been retained in the office of the Locality and is available upon request to support the claim. It is understood that this claim is subject to federal and/or state audits.

Reimbursement Prepared by: \_\_\_\_\_

Preparer's Telephone: \_\_\_\_\_

Preparer's E-mail Address: \_\_\_\_\_

Preparer's FAX #: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Manager's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Director's (or Designee's) signature

Locality's Required Budgeted  
Match Total

AEFLA Totals										MATCH TOTALS	
Object Code	Administrative Budget	Instruction Budget	Budget Total	Current Administrative Request	Current Instructional Request	Current Request Total	Cumulative Administrative Funds Available	Cumulative Instructional Funds Available	Cumulative Available Funds Total	Cumulative Administrative Match Totals	Cumulative Instructional Match Totals
1000		1,510.76	1,510.76	-	-	-	-	1,510.76	1,510.76	-	-
2000		125.15	125.15	-	-	-	-	125.15	125.15	-	-
3000				-	-	-	-			-	-
4000				-	-	-	-			-	-
5000				-	-	-	-			-	-
6000				-	-	-	-			-	-
8000				-	-	-	-			-	-
<b>Total</b>	-	1,635.91	1,635.91	-	-	-	-	1,635.91	1,635.91	-	-

**LOCALITY: Please email your "EXCEL WORKSHEET" (NOT a .pdf) to: donna.valdez@portsk12.com  
Email (signed) signature page to Donna Valdez**

**Virginia Department of Education  
SPECIAL EDUCATION FEDERAL PROGRAM  
PROPOSED GRANT BUDGET**

**Part B, Section 611, Flow-Through Funds (July 1, 2022-September 30, 2024)**

Complete column C, by allocating PROPOSED grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's Web site. See the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who have responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A) EXPENDITURE ACCOUNTS	(B) OBJECT CODE	(C) Budget	(D) CEIS	(E) Proportionate Set-aside	(F) Total Budget
Personal Services	1000	218,192.00	34,021.10	0.00	252,213.10
Employee Benefits	2000	81,088.00	23,990.35	0.00	105,078.35
Purchased Services	3000	16,095.90	0.00	0.00	16,095.90
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	3,420.00	0.00	0.00	3,420.00
Materials / Supplies	6000	9,935.65	0.00	0.00	9,935.65
Capital Outlay	8000		0.00	0.00	0.00
<b>TOTAL PROPOSED BUDGET</b>		<b>328,731.55</b>	<b>58,011.45</b>	<b>0.00</b>	<b>386,743.00</b>

**Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.**

exceptional education students. OTHER (5000): Funds will be used to support travel expenses for professional development opportunities. MATERIALS and SUPPLIES (6000): Funds will be used to support activities related to child find, and materials and curriculum.

School Division: FRANKLIN CITY PUBLIC SCHOOLS

Division Number: 135

Virginia Department of Education  
**PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT) APPLICATION**  
**PROPOSED GRANT BUDGET**

**Part B, Section 619, Preschool Funds (July 1, 2023-September 30, 2025)**

Complete column C, by allocating PROPOSED grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's website. Refer to the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who has responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more, and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A)	(B)	(C)	(D)	(E)	(F)
-----	-----	-----	-----	-----	-----

EXPENDITURE ACCOUNTS	OBJECT CODE	Budget	CEIS	Proportionate Set-aside	Total Budget
Personal Services	1000		0.00	0.00	0.00
Employee Benefits	2000		0.00	0.00	0.00
Purchased Services	3000	1,000.00	0.00	0.00	1,000.00
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	500	0.00	0.00	500.00
Materials / Supplies	6000	14,577.00	0.00	0.00	14,577.00
Capital Outlay	8000		0.00	0.00	0.00
<b>TOTAL PROPOSED BUDGET</b>		<b>16,077.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,077.00</b>

**Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.**

**Proposed Out-of State/Country Travel (destination, purpose, estimated cost, number of people):**



August 15, 2023

Carlton Carter  
Superintendent  
Franklin City Public Schools  
207 W. Second Avenue  
Franklin, VA 23851

Dear Dr. Carter,

We are pleased to announce that a grant of \$7,250.00 was approved at our Board of Director's meeting on 06/27/2023. These funds are to support your project, STREAMin3 Implementation. This grant will start 09/01/2023 and end 08/31/2024.

Enclosed are two copies of our grant agreement, which details the payment and reporting scheduled throughout the duration of your grant. One copy should be retained for your records and the other copy signed and returned to our office.

Upon receipt of your signed grant agreement, signed acknowledgement of our "Communications Policy", and completion of grant contingencies listed below we will send payment in support of your project.

Contingencies:

- Board Resolution
- Updated Budget Worksheet

It is our pleasure to support the Franklin City Public Schools. We look forward to hearing about your accomplishments during the year. Please contact your Program Officer, Kelvin Turner, at [ktturner@obicihcf.org](mailto:ktturner@obicihcf.org) or 757-539-8810 if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Battle Betts, Jr." with a stylized flourish at the end.

R. Battle Betts, Jr.  
President & CEO

Enclosures



# FRANKLIN CITY PUBLIC SCHOOLS

OFFICE OF THE  
SUPERINTENDENT

207 West Second Avenue  
Franklin, Virginia 23851-1713  
(757) 569-8111 • Fax (757) 516-1015

## MEMORANDUM

**TO:** Amanda Jarratt  
Franklin City Manager

**FROM:** Dr. Carlton Carter *C. Carter*  
Division Superintendent

**DATE:** November 9, 2023

**RE:** Notice of Budget Adjustments

The Franklin City School Division requests that the following budget funds be adjusted to balance with city records for **FY 2024**.

This is to record the grant carryovers. Any adjustments, up or down, to each new grant will be requested as the award letters are received.

<i>Accounting Use Only</i>	<i>School Account</i>	<i>Amount</i>	<i>City Account</i>
Title I Revenue Increase	11, 12, 13	747,691.80	250-3-33010-0271
Title I Expense Increase	11, 12, 13	747,691.80	250-4-60000-0071
Cares Act ESSR II Revenue Increase	16	316,855.95	250-3-33010-0404
Cares Act ESSR II Expense Increase	16	316,855.95	250-4-60000-0035
ESSR II Revenue Increase	18	3,703,519.56	250-3-33010-0405
ESSR II Expense Increase	18	3,703,519.56	250-4-60000-0039
ARPA/RIPE Revenue Increase	19	55,000.00	250-3-33010-0219
ARPA/RIPE Expense Increase	19	55,000.00	250-4-60000-0019
Title II Revenue Increase	20, 21, 22	99,092.88	250-3-33010-0272
Title II Expense Increase	20, 21, 22	99,092.88	250-4-60000-0072
Title III Revenue Increase	26, 27, 28	3,845.06	250-3-33010-0273
Title III Expense Increase	26, 27, 28	3,845.06	250-4-60000-0073
Title IV Revenue Increase	40, 41, 43	27,634.25	250-3-33010-0277
Title IV Expense Increase	40, 41, 43	27,634.25	250-4-60000-0077
CSLFRF Grant Revenue Increase	44	57,915.00	250-3-33010-0408
CSLFRF Grant Expense Increase	44	57,915.00	250-4-60000-0048
Driver Incentive Grant – Revenue Increase	47	678.70	250-3-33010-0407



Driver Incentive Grant – Expense Increase	47	678.70	250-4-60000-0047
Cont Ed/TEAL/RARS – Revenue Increase	49	80,591.09	250-3-33010-0249
Cont Ed/TEAL/RARS – Expense Increase	49	80,591.09	250-4-60000-0249
Obici Grant – Revenue Increase	53	7,044.93	250-3-18990-1901
Obici Grant – Expense Increase	53	7,044.93	250-4-60000-0235
Title V Revenue Increase	60, 61, 62	8,877.02	250-3-33010-0276
Title V Expense Increase	60, 61, 62	8,877.02	250-4-60000-0076
School Improvement Grant – Revenue Increase	81	236,235.96	250-3-24000-0231
School Improvement Grant – Expense Increase	81	236,235.96	250-4-60000-0061
Title VIB Revenue Increase	85, 90, 91, 93	349,244.70	25-3-33010-0225
Title VIB Expense Increase	85, 90, 91, 93	349,244.70	250-4-60000-0008
Preschool Grant Revenue Increase	87, 95, 96	8,361.55	250-3-33010-0224
Preschool Grant Expense Increase	87, 95, 96	8,361.55	250-4-60000-0015

Grand Total Amendments = Increase of **\$5,702,588.45**

*Franklin City Public Schools is an equal educational opportunity school system. The School Board of the City of Franklin also adheres to the principles of equal opportunity in employment and, therefore, prohibits discrimination in terms and conditions of employment on the basis of race, sex, national origin, color, religion or disability.*

747,691.80  
316,855.95  
3,703,519.56  
55,000.00  
99,092.88  
3,845.06  
27,634.25  
57,915.00  
678.70  
80,591.09  
7,044.93  
8,877.02  
236,235.96  
349,244.70  
8,361.55  
5,702,588.45

FRANKLIN CITY PUBLIC SCHOOLS  
 FD----- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2023 (FY 2023)  
 Posted Only Figures  
 Executed By: tmorrison

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For POST YEAR	Expenditures Year-to-Date	Available Balance	Percent Used
06	ROOF REPLACEMENT PROJECT	\$ 2,000,000.00	\$ 0.00	\$ 0.00	\$ 0.00	2,000,000.00	0.00
07	MEDICAID REIMBURSEMENT FUND	\$ 5,000.00	\$ 0.00	\$ 249.40	\$ 5,049.10	49,106.00	100.98
08	CAFETERIA (252)	\$ 900,067.00	\$ 0.00	\$ 129,767.38	\$ 1,125,290.18	225,223.18	125.02
09	FRANKLIN CITY PUBLIC SCH. TEXTBO	\$ 91,383.00	\$ 0.00	\$ 0.00	\$ 17,386.82	73,996.18	19.03
10	GENERAL FUND	\$ 17,329,828.39	\$ 10.00	\$ 1,143,281.04	\$ 16,570,121.37	759,697.02	95.62
11	TITLE I: PART A 2022-2023	\$ 849,291.19	\$ 0.00	\$ 3,471.76	\$ 327,978.87	521,312.32	38.62
12	TITLE I: PART A 2023-2024	\$ 48,069.11	\$ 0.00	\$ 0.00	\$ 48,069.11	0.00	100.00
13	TITLE I: PART A 2021-2022	\$ 484,968.01	\$ 0.00	\$ 317.92	\$ 258,588.53	226,379.48	53.32
16	CARES ACT STREAM 4 ESSR II	\$ 904,862.40	\$ 0.00	\$ 8,164.04	\$ 588,006.45	316,855.95	64.98
18	ARP Stream 5 ESSR III	\$ 4,788,219.54	\$ 0.00	\$ 21,429.00	\$ 1,084,699.98	3,703,519.56	22.65
19	ARPA/RIPE	\$ 110,000.00	\$ 0.00	\$ 0.00	\$ 55,000.00	55,000.00	50.00
20	TITLE II: PART A T. QULTY 2022-2	\$ 94,956.34	\$ 0.00	\$ 0.00	\$ 7,142.96	87,813.38	7.52
21	TITLE II: PART A T. QULTY 2021-2	\$ 76,723.95	\$ 0.00	\$ 0.00	\$ 68,867.95	7,856.00	89.76
22	TITLE II: PART A T. QULTY 2020-2	\$ 3,437.05	\$ 0.00	\$ 0.00	\$ 13.55	3,423.50	0.39
25	VISSTA	\$ 259,455.00	\$ 0.00	\$ 0.00	\$ 193,045.18	66,409.82	74.40
26	TITLE III: CONSORTIUM 2021-2022	\$ 1,501.75	\$ 0.00	\$ 847.24	\$ 654.51	847.24	43.58
27	TITLE III: CONSORTIUM 2022-2023	\$ 2,145.17	\$ 0.00	\$ 159.56	\$ 1,849.87	295.30	86.23
28	TITLE III: CONSORTIUM 2020-2021	\$ 2,702.52	\$ 0.00	\$ 2,702.52	\$ 0.00	2,702.52	0.00
30	CARL PERKINS GRANT 2022-2023	\$ 48,882.38	\$ 0.00	\$ 19,972.45	\$ 48,865.59	16.79	99.97
40	TITLE IV: PART A LEA 2022-2023	\$ 62,152.68	\$ 0.00	\$ 0.00	\$ 35,680.27	26,472.41	57.41
41	TITLE IV: PART A LEA 2020-2021	\$ 1,440.64	\$ 0.00	\$ 0.00	\$ 1,357.11	83.53	94.20
43	TITLE IV: PART A LEA 2021-2022	\$ 16,107.95	\$ 0.00	\$ 0.00	\$ 15,029.64	1,078.31	93.31
44	CSLFRF HVAC GRANT	\$ 200,000.00	\$ 0.00	\$ 28,950.00	\$ 142,085.00	57,915.00	71.04
47	DRIVER INCENTIVE GRANT	\$ 29,744.20	\$ 0.00	\$ 0.00	\$ 29,065.50	678.70	97.72
49	CONT ED/TEAL/RARS	\$ 127,470.80	\$ 0.00	\$ 2,214.15	\$ 46,879.71	80,591.09	36.78
53	OBICI GRANT	\$ 21,140.95	\$ 0.00	\$ 0.00	\$ 14,096.02	7,044.93	66.68
60	TITLE V:RURAL ED 2021-2022	\$ 24,266.15	\$ 0.00	\$ 3,890.20	\$ 22,089.50	2,176.65	91.03
61	TITLE V:RURAL ED 2023-2024	\$ 4,183.79	\$ 0.00	\$ 0.00	\$ 4,183.79	0.00	100.00
62	TITLE V:RURAL ED 2022-2023	\$ 25,712.82	\$ 0.00	\$ 0.00	\$ 19,012.45	6,700.37	73.94
71	ADULT BASIC EDUCATION FEDERAL GR	\$ 24,908.41	\$ 0.00	\$ 0.00	\$ 24,284.15	624.26	97.49
72	RACE TO GED STATE GRANT	\$ 4,136.67	\$ 0.00	\$ 535.00	\$ 3,905.54	231.13	94.41
73	GAE STATE GRANT	\$ 1,099.10	\$ 0.00	\$ 0.00	\$ 1,099.10	0.00	100.00
81	SCHOOL IMPROVEMENT GRANT 2021-20	\$ 244,459.56	\$ 0.00	\$ 8,223.60	\$ 8,223.60	236,235.96	3.36
85	TITLE VIB 611 ARP	\$ 67,795.30	\$ 0.00	\$ 67,795.30	\$ 67,795.30	0.00	100.00
86	TITLE VIB 611 CEIS ARP	\$ 13,006.48	\$ 0.00	\$ 0.00	\$ 13,006.48	0.00	100.00
87	TITLE VIB 619 ARP	\$ 5,908.00	\$ 0.00	\$ 5,908.00	\$ 5,908.00	0.00	100.00
89	TITLE VIB IDEA 611 CCEIS 2021-22	\$ 52,224.63	\$ 0.00	\$ 1,479.50	\$ 51,765.20	459.43	99.12
90	TITLE VIB: 2021-2022 IDEA 611	\$ 313,060.95	\$ 0.00	\$ 35,877.50	\$ 250,334.81	62,726.14	79.96
91	TITLE VIB: 2022-2023 IDEA 611	\$ 326,320.00	\$ 0.00	\$ 5,899.04	\$ 90,579.35	235,740.65	27.76
92	TITLE VIB: 2023-2024 IDEA 611	\$ 83,944.21	\$ 0.00	\$ 69,191.63	\$ 83,944.21	0.00	100.00
93	TITLE VIB IDEA 611 CCEIS 2022-20	\$ 60,423.00	\$ 0.00	\$ 2,326.37	\$ 9,645.09	50,777.91	15.96
94	TITLE VIB IDEA 611 CCEIS 2023-20	\$ 6,385.12	\$ 0.00	\$ 0.00	\$ 4,804.03	1,581.09	75.24
95	PRE-SCHOOL GRANT 2021-2022	\$ 11,406.36	\$ 0.00	\$ 405.52	\$ 5,095.14	6,311.22	44.67
96	PRE-SCHOOL GRANT 2022-2023	\$ 16,077.00	\$ 0.00	\$ 0.00	\$ 7,715.45	8,361.55	47.99
97	PRE-SCHOOL GRANT 2023-2024	\$ 10,697.58	\$ 0.00	\$ 0.00	\$ 399.99	10,297.59	3.74
<b>GRAND TOTAL</b>		<b>\$ 29,755,565.15</b>	<b>\$ 10.00</b>	<b>\$ 1,494,288.56</b>	<b>\$ 21,358,614.45</b>	<b>\$ 8,396,940.70</b>	<b>71.78</b>

[SORT FIELD 1]	YTD EXP	YTD Rev	Difference	Comments	CARRYOVER	DIFFERENCE	COMMENTS
11 Total	521,312.32	525,964.08	4,651.76	Due to timing differences	521,312.32	-	
12 Total	-	(8,347.06)	(8,347.06)	Due to timing differences	-	-	
13 Total	226,379.48	211,603.23	(14,776.25)	Due to timing differences	226,379.48	-	
16 Total	316,855.95	320,214.57	3,358.62	Due to timing differences	316,855.95	-	
18 Total	3,703,519.56	3,704,317.58	798.02	Due to timing differences	3,703,519.56	-	
19 Total	55,000.00	55,000.00	-	Due to timing differences	55,000.00	-	
20 Total	87,813.38	87,917.99	104.61	Due to timing differences	87,813.38	-	
21 Total	7,856.00	7,856.00	-	Due to timing differences	7,856.00	-	
22 Total	3,423.50	3,318.89	(104.61)	Due to timing differences	3,423.50	-	
25 Total	66,409.82	168,282.01	101,872.19	Due to timing differences	-	(66,409.82)	LOST FUNDS
26 Total	847.24	913.18	65.94	Due to timing differences	847.24	-	
27 Total	295.30	2,145.17	1,849.87	Due to timing differences	295.30	-	
28 Total	2,702.52	2,702.52	-	Due to timing differences	2,702.52	-	
30 Total	16.79	21,564.24	21,547.45	Due to timing differences	-	(16.79)	LOST FUNDS
40 Total	26,472.41	26,472.41	-	Due to timing differences	26,472.41	-	
41 Total	83.53	83.53	-	Due to timing differences	83.53	-	
43 Total	1,078.31	1,078.31	-	Due to timing differences	1,078.31	-	
44 Total	57,915.00	28,965.00	(28,950.00)	Due to timing differences	57,915.00	-	
47 Total	678.70	678.70	-	Due to timing differences	678.70	-	
49 Total	80,591.09	80,316.06	(275.03)	Due to timing differences	80,591.09	-	
53 Total	7,044.93	7,071.70	26.77	Due to timing differences	7,044.93	-	
60 Total	2,176.65	6,194.85	4,018.20	Due to timing differences	2,176.65	-	
61 Total	-	-	-	Due to timing differences	-	-	
62 Total	6,700.37	6,700.37	-	Due to timing differences	6,700.37	-	
71 Total	624.26	4,130.14	3,505.88	Due to timing differences	-	(624.26)	LOST FUNDS
72 Total	231.13	(136.67)	(367.80)	Due to timing differences	-	(231.13)	LOST FUNDS
73 Total	-	-	-	Due to timing differences	-	-	
81 Total	236,235.96		(236,235.96)	Due to timing differences	236,235.96	-	
85 Total	-	67,795.30	67,795.30	Due to timing differences	-	-	
86 Total	-	-	-	Due to timing differences	-	-	
87 Total	-	5,908.00	5,908.00	Due to timing differences	-	-	
89 Total	459.43	28,777.33	28,317.90	Due to timing differences	-	(459.43)	LOST FUNDS
90 Total	62,726.14	98,603.64	35,877.50	Due to timing differences	62,726.14	-	
91 Total	235,740.65	311,614.34	75,873.69	Due to timing differences	235,740.65	-	
92 Total	(0.00)	(32,267.72)	(32,267.72)	Due to timing differences	-	0.00	
93 Total	50,777.91	60,423.00	9,645.09	Due to timing differences	50,777.91	-	
94 Total	1,581.09	2,164.24	583.15	Due to timing differences	-	(1,581.09)	LOST FUNDS
95 Total	6,311.22	4,991.20	(1,320.02)	Due to timing differences	-	(6,311.22)	LOST FUNDS
96 Total	8,361.55	8,361.55	-	Due to timing differences	8,361.55	-	
97 Total	10,297.59	7,129.10	(3,168.49)	Due to timing differences	-	(10,297.59)	LOST FUNDS
Grand Total	5,788,519.78	5,828,506.78	39,987.00		5,702,588.45	(85,931.33)	

✓ matches  
 RDA  
 Fy23  
 Ending

CARRY-OVER

Franklin City Public Schools  
 FY24 Budget Reconciliation to City of Franklin  
 10/31/2023

CITY CODE		CITY	FCPS	DIFFERENCE	CITY: RECORD GRANT CARRYOVER	CITY: RECORD NEW GRANT ADJS	FCPS: REVISE BUDGET	CITY: RESULTING BALANCES	FCPS RESULTING BALANCES	DIFFERENCE
	ROOF REPLACEMENT	3,000,050.00	2,000,000.00	1,000,050.00				3,000,050.00	2,000,000.00	1,000,050.00
250-3-18990-0000	MISC	70,000.00	70,000.00	-				70,000.00	70,000.00	-
250-3-18990-1502	RENTAL INCOME			-						-
250-3-18990-1602	SPECIAL FEES			-						-
250-3-18990-1700	REBATES AND REFUNDS			-						-
250-3-18990-1701	UNIVERSAL SERVICES			-						-
250-3-18990-1703	INSURANCE ADJUSTMENT			-						-
250-3-18990-1800	DONATIONS AND SPECIAL GIFTS			-						-
250-3-18990-1801	OTHER LOCAL/MISC REVENUE			-						-
250-3-18990-1881	DONATION/FRANKLIN SOUTH CHARITIES			-						-
250-3-18990-1898	INDIRECTION COSTS REIMB CAFETERIA			-						-
250-3-18990-1901	OBICI HEALTHCARE GRANT		14,294.93	(14,294.93)	7,044.93	7,250.00		14,294.93	14,294.93	-
250-3-18990-1902	OBICI GRANT 2020			-						-
250-3-24000-0201	STATE SALES TAX			-						-
250-3-24000-0202	STATE SCHOOL BASIC AID STATE ARPA	11,503,764.00	11,503,764.00	-				11,503,764.00	11,503,764.00	-
250-3-24000-0217	ADULT BASIC ED-STATE			-						-
250-3-24000-0221	VA MEDICAID		5,000.00	(5,000.00)					5,000.00	(5,000.00)
250-3-24000-0222	CLEAN BUS PROGRAM	1,164,600.00	1,164,600.00	-				1,164,600.00	1,164,600.00	-
250-3-24000-0230	VA PRESCHOOL INITIATIVE			-						-
250-3-24000-0252	STATE TECHNOLOGY FUNDS			-						-
250-3-33010-0025	VISSTA			-						-
250-3-33010-0217	ADULT BASIC EDUCATION		26,563.81	(26,563.81)		26,563.81		26,563.81	26,563.81	-
250-3-33010-0219	RIPE		55,000.00	(55,000.00)	55,000.00			55,000.00	55,000.00	-
250-3-33010-0224	PRE-SCHOOL GRANT VIB		36,305.25	(36,305.25)	8,361.55	16,077.00	(11,866.70)	24,438.55	24,438.55	-
250-3-33010-0225	TITLE VIB SPED		554,478.28	(554,478.28)	349,244.70	386,743.00	181,509.42	735,987.70	735,987.70	-
250-3-33010-0230	CARL PERKINS		53,336.52	(53,336.52)		53,336.52		53,336.52	53,336.52	-
250-3-33010-0233	GAE		1,099.10	(1,099.10)		1,099.10		1,099.10	1,099.10	-
250-3-33010-0234	RACE TO GED		1,635.91	(1,635.91)		1,635.91		1,635.91	1,635.91	-
250-3-33010-0242	ROTC			-						-
250-3-33010-0249	CONTINUING ED SUPPORT GRANT			-						-
250-3-33010-0253	21ST CENTURY			-						-
250-3-33010-0271	TITLE I	3,127,200.00		3,127,200.00		(3,127,200.00)				-
250-3-33010-0271	TITLE I		1,580,112.80	(1,580,112.80)	747,691.80	849,291.19	16,870.00	1,596,982.99	1,596,982.80	0.19
250-3-33010-0272	TITLE II		213,054.04	(213,054.04)	99,092.88	104,458.50	(9,502.66)	203,551.38	203,551.38	-
250-3-33010-0273	TITLE III		5,750.64	(5,750.64)	3,845.06	1,905.58		5,750.64	5,750.64	-
250-3-33010-0276	TITLE VI RURAL ED		34,589.84	(34,589.84)	8,877.02	25,712.82		34,589.84	34,589.84	-
250-3-33010-0277	TITLE IV LEA		90,865.24	(90,865.24)	27,634.25	62,152.68	(1,078.31)	89,786.93	89,786.93	-
250-3-33010-0282	OPP INC			-						-
250-3-33010-0279	RECRUITMENT AND RETENTION			-						-
250-3-33010-0400	CARES ACT ESSR Stream 1			-						-
250-3-33010-0402	CARES ACT GEER/ESSR Stream 2			-						-







*Office of the City Manager  
Amanda C. Jarratt*

November 22, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Old Dominion University Mobile Medical Bus Update

**Background Information**

Representatives from Old Dominion University will be present to update Franklin City Council about the Mobile Medical bus and the services provided to the community.

**Needed Action**

None at this time.



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# Franklin City Public Schools

## Department of Operations

Dr. Clint Waters, Director of Operations

November 27, 2023

# School Construction Assistance Program

- Virginia Department of Education (VDOE) is soliciting requests from local school divisions for grant funding of construction/renovation projects.
- Funding will range from 10% to 30% of the total project cost and be based on the Local Composite Index
- Projects must fit into one of the defined categories:
  - New Construction or Major Renovation
  - Addition Project
  - Minor Renovation

# School Construction Assistance Program

- FCPS has prepared a SCAP application to fund major renovation of the HVAC infrastructure at S. P. Morton Elementary School, which is being phased over a two-year period.
- This application is requesting funding to cover a portion of Phase I.

	SCOPE OF WORK	ESTIMATED COST
PHASE 1	Replace DDC Control Panel and Replace approximately 30 classroom units	\$630,314.50
PHASE 2	Replace remaining classroom units and units responsible for common areas such as the hallway, gym, library, and cafeteria	\$630,314.50
		<b>\$1,260,629.00</b>

# School Construction Assistance Program

- Phase 1 is expected to total \$630,314.50 with funding coming from three sources:

SCAP Grant Funding (30% is anticipated)	\$189,094.35
Carry-over Request	\$350,000.00
Construction Fund Balance after FHS Roof Replacement	\$91,220.15

# School Construction Assistance Program

- VDOE includes in the application a section where divisions are required to answer the following question:
  - “Is there agreement by the local governing body to maintain or increase the percentage of local revenues dedication to public education throughout the duration of the financing proposed or already executed for the project?”
- In consultation with VDOE, there is not a requirement for this documentation to exist; however, its absence will deny points on the rubric that will be used to award grant funding.
- FCPS is requesting City Council adopt a resolution affirming the language to at least maintain funding dedicated to public education for the duration of the project outlined in the SCAP grant.



**RESOLUTION OF CITY COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA,  
APPROVING APPLICATION FOR A GRANT FROM THE SCHOOL  
CONSTRUCTION ASSISTANCE FUND  
RESOLUTION #2023-29**

**WHEREAS**, the City Council of the City of Franklin, Virginia has determined that there is an urgent need to make capital improvements to the City’s school facilities, specifically upgrades to the hvac system at S.P. Morton and similar renovations at various school facilities for school purposes; and

**WHEREAS**, at a meeting of the City Council held in the City, the City of Franklin School Board has provided to the City Council an application addressed to the Virginia Board of Education through its Department of Education for the purpose of obtaining a grant from the School Construction Assistance Fund of \$189,094.35 for the Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA** that that the Application of the School Board for a School Construction Assistance Fund Grant for the Project in the amount of \$189,094.35 is hereby approved and the City Manager and other City representatives are hereby authorized to take all actions to assist in completing and submitting such Application to the VDOE and authority is hereby granted to the School Board to apply for \$189,094.35 for the Project for the purposes set out in the Application.

**FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Adopted by the City Council of the City of Franklin, Virginia, on November 27, 2023.

CERTIFICATE OF ADOPTION OF RESOLUTION

The undersigned Clerk of the City Council of the City of Franklin hereby certifies that the Resolution set forth above was duly adopted during an open meeting on November 27, 2023, by a majority of the members of the City Council of Franklin at a regular meeting with the following votes:

Aye:

Nay:

Abstentions:

Absent:

Signed this \_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_  
Clerk to City Council of the City of Franklin, Virginia



*Office of the City Manager  
Amanda C. Jarratt*

November 22, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Juneteenth Cultural Celebration 2024

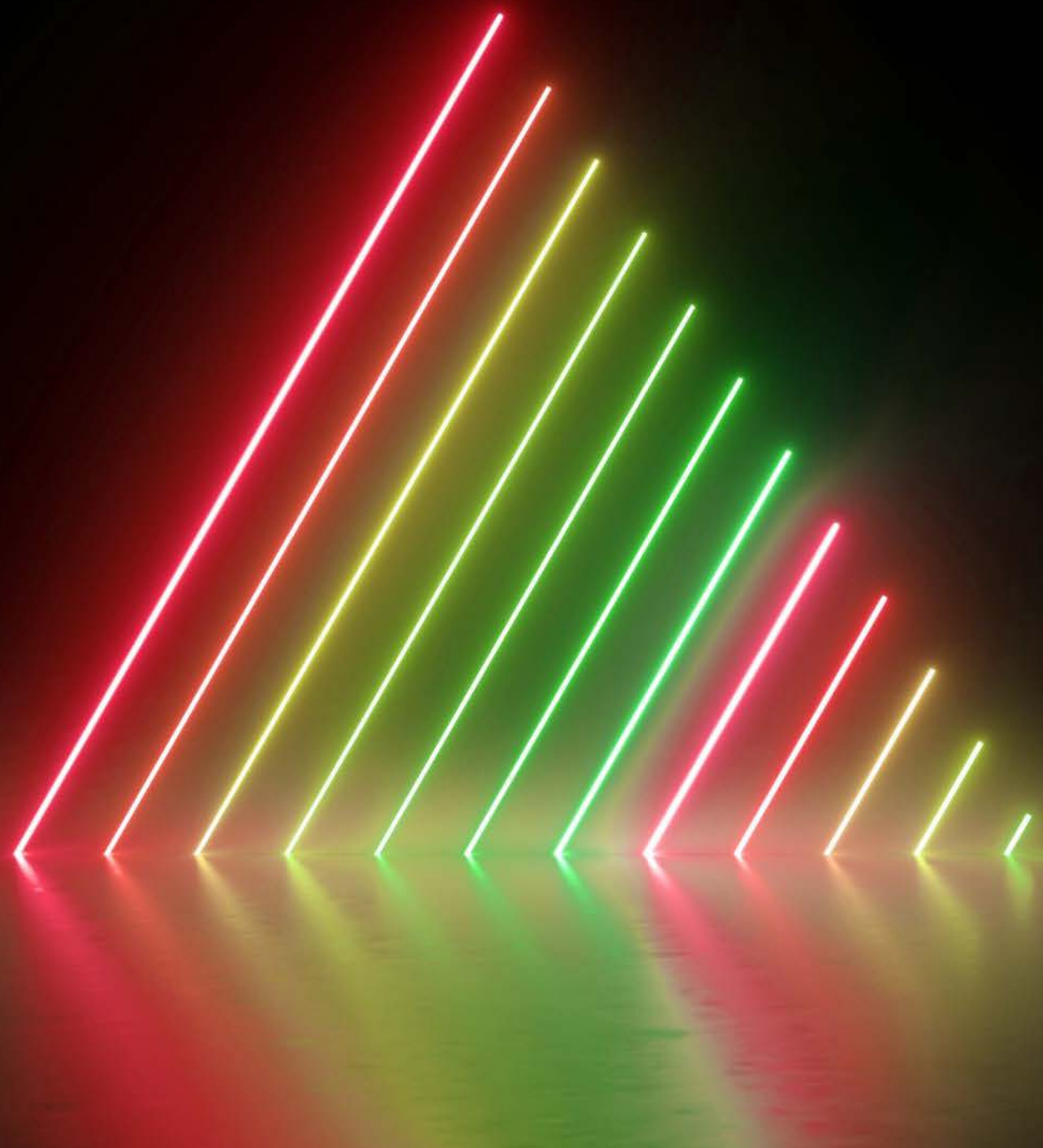
**Background Information**

Councilman McLemore will provide an update on plans for the Juneteenth Cultural Celebration 2024.

**Needed Action**

Provide direction to staff.





# Juneteenth 2024

Partnership for prosperity  
City of Franklin & Amun Ra, Inc.

# THE GOAL OF THE JUNETEENTH CULTURAL CELEBRATION

- LONG RANGE ECONOMIC DEVELOPMENT
- HISTORICAL LOCATION / NAT TURNER CONNECTION
- NATIONAL TOURIST DESTINATION
- INCREASE REVENUE STREAMS AND FOOD TAXES
- PROVIDE CITY WITH JUNETEENTH EVENT

# JUNETEENTH CULTURAL CELEBRATION 2023 RECAP

- 5 YEAR PLAN
- REQUESTED \$30,000.00 GRANT FUNDS
- 501c3 PARTNERSHIP
- CITY PROVIDED \$15,000 TOTAL/\$ 5,000 GRANT FUNDS 10,000 CITY FUNDS
- ANCILLARY SUPPORT
- AMUN RA INC RAISED REMAINING FUNDS

# JUNTEENTH CULTURAL CELEBRATION 2023 RECAP

- 3 DAYS
- 5 LOCATIONS
- JUNE 17-19<sup>TH</sup>
- SECURITY

# A Pictures Worth A Thousand Words



U 122  
NAT TURNER'S  
INSURRECTION

On the night of 21-22 August 1831, Nat Turner, a slave preacher, began an insurrection some seven miles west with a band that grew to about 70. They moved northeast toward the Southampton County seat, Jerusalem (now Courthouse), killing about 60 whites. After two days of violence and armed civilians quelled the revolt, Turner was captured on 30 October, tried and convicted, and hanged on 11 November; some 30 blacks were executed or expelled from Virginia. In response to the revolt, the General Assembly passed harsher slave laws and censured abolitionists.

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The Spectacular  
Juneteenth Cultural Celebration  
VA Marsh Grass

An Evening with  
*Luther Relives*  
Featuring  
William "SMOOTH" Wierdow

a tribute to  
**Luther Vandross**  
Special Guest  
**Michael Jackson Tribute**  
**Legacy Band**  
**Ra Jazz Band**  
**African Drummers & Dancers**  
(Alumpan Entertainment)

FATHER'S DAY  
ALL WELCOMED

FREE EVENT

BARRETT'S LANDING PARK  
100 BARRETT STEEL, FRANKLIN VA 23861  
SUNDAY JUNE 18TH AT 7PM 1 SHUTTLE PARKING

FOR MORE INFO VISIT WWW.AMARBRA.ORG 1-757-272-1935

THE SPECTACULAR  
JUNETEENTH CULTURAL CELEBRATION  
FREE TO THE PUBLIC

June 17th, 18th, & 19th  
Four Locations: Barretts Landing  
Army Drive Park  
College Drive Park  
Hayden Village

THROUGHOUT & IN THE BIRTHPLACE OF NAT  
TURNER: DREDD SCOTT, AND ANTHONY  
GARDNER

Beef Laying Ceremony, Nat Turner Story Tour,  
Designer Fashion Show, Black History Program,  
Local Live Bands, Luther Vandross Tribute,  
Michael Jackson Tribute, African Dancers And  
Drummers, Poetry Reading, Corn Hole  
Tournament, Remote Control Cars, Red Tonsil,  
Family Sack Races, 1st Annual Juneteenth  
Basketball Tournament, Food Trucks, Vendors,  
and More...

For More Information Call:  
757-272-1935

City of Franklin  
Luther Vandross  
Juneteenth Cultural  
Celebration

## ACCOUNTING OF CITY SPONSORED FUNDS

Deposit on Luther Re-Lives \$3,000.00

Deposit on Legacy Band \$ 350.00

Deposit on Ra Jazz Band \$ 150.00

Atumpan Edutainment African Drummer & Dancers \$1,500.00

**Grand Grant Total \$5,000.00**

Luther Relives Balance \$4,000.00

Legacy Band Balance. \$1,000.00

Ra Jazz Band Balance. \$1,350.00

Michael Jackson \$200.00

Sound & Light Company. \$1,750.00

Radio Advertisement. \$1,700.00

Unassigned funds contribution Total \$10,000.00

**City Grand Total \$15,000.00**

**Receipts and or contracts upon request**

# Amun Ra inc. contribution

## 2023 Juneteenth Cultural Celebration

Coda Sound	\$1,750.00	Catering	\$360.00	Beverage	\$350.00
Exposure Ink	\$1,100.00	D J Equipment.	\$500.00	Computer	\$1,400.00
Liskey Printing	\$3,189.00	Trophies	\$338.00	Food & Gas	\$400.00
Nat Turner	\$800.00	Porta Pots	\$1000.00	TPCM	\$1,500.00
Basketball Coaches	\$200.00	SSSEV	\$200.00		
Website Designer	\$500.00	Payroll 4 people	\$900.00	<b>Grand Total \$17,657.00</b>	
2 D.J.s	\$500.00	Mike Smith	\$380.00		
Holiday Ice	\$650.00	Licenses	\$210.00		
2 Host	\$200.00	Black Panthers.	\$600.00		
Fashion Show	\$500.00	COSCO	\$130.00		

# JUNETEENTH CULTURAL CELEBRATION 2024

- 2023 SUCCESS BY MANY ACCOUNTS
- GOAL AND VISION COMPROMISE
- NATIONAL VISITOR OPPORTUNITY
- STIMULATE ECONOMIC DEVELOPMENT
- CITY SUPPORT
- SIZE OF EVENT
- HISTORICAL RELEVANCE



What will draw people to Franklin that might not come here otherwise?

- Attractions that are free
- **Previously discussed events were**
- Creating the best Juneteenth Celebration in the nation.

# How to Scale Back & Still Improve Event

- DAYS
- LOCATION
- ATTRACTIONS
- INVESTMENT

# JUNETEENTH CULTURAL CELEBRATION 2024 INVESTMENT

- ORIGINAL 2023 REQUEST \$30,000.00
- APPROVED 2023 \$15,000.00
- REQUEST FOR 2024 JUNETEENTH ORIGINAL \$30,000.00

# PARTNERSHIP SECURES SUCCESS

- THE CITY CAN PROMOTE JUNETEENTH AND SAVE MONEY MEETING AT THE SAME TIME
- THERE IS A SIMPLE WAY TO MEET THE \$30,000.00 REQUEST FOR FUNDING THAT ONLY INVOLVES A \$5,000.00 INCREASE OVER 2023 FUNDING
- PARTNERSHIP FREES UP CITY STAFF TO DO THE LEG WORK AND FUND RAISING TO SECURE THE REMAINING FUNDS NEEDED
- PARTNERSHIP WITH THE CITY HELPS RAISE MUCH NEEDED FUNDS

# What does Juneteenth 2024 look like so far

- RETURN OF SEVERAL KEY EVENTS
- VIRGINIA AFRICAN AMERICAN CULTURAL CENTER
- DEPOSITS
- FUND RAISING



Remnants of Juneteenth 2023

- This mural is a result of the 2023 Juneteenth Cultural Celebration, it is not only an artistic addition to our city but evidence of public private partnership. It's no telling the benefits that will come to franklin as we continue to develop our 2024 Juneteenth Cultural Celebration

# Conclusion

- A lot was learned from Juneteenth Cultural Celebration 2023 that should bring 2024 closer to achieving our goal of creating a national tourist destination event. Our city is the greatest city in Virginia and the nation, for it to be we must have faith and believe. It has been conceived, now if we believe, we can achieve this worthy goal.
- Once again, my goal is to do this with all city grant funds if those grant funds are not divided
- We need this council to take action to approve moving forward with the request for funding, and support from city departments to launch Juneteenth Cultural Celebration 2023



Office of the City Manager  
Amanda C. Jarratt

November 21, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

### **General Updates**

- Staff continues to work on the various capital projects approved by City Council.
  - Kimley Horne has been hired to navigate the HUD Grant process as mentioned in the previous City Council meeting. Our preliminary HUD package has been submitted to HUD and has been referred to final review. We are in the final stages of procuring the architect and should be able to start construction documents in the first quarter of 2024.
  - The staff committee for the courthouse renovation project will consist of Chief Steve Patterson, Chad Edwards, and Lin Darden. The judges, Clerk of Court, and Sherriff's Department in addition to other stakeholders will be consulted throughout the design process. A meeting was held with the architects and judges. Final changes to the plans are being made and we are now beginning to work on a more concrete timeline.
  - The staff committee met regarding Riverwalk Park.
    - The kayak design is underway. Survey is complete for the kayak launch additional area. We will incorporate this into the site plans.
    - Kayak launch design underway.
    - Flood study (no-rise study) underway. Not all bridge crossings requested from City are available. Awaiting completion of kayak launch to update.
    - At the moment we're currently awaiting the final site plan and kayak launch design before we can move forward with the Joint Permit Application for the VMRC and Corps permits. Once we have the final design in hand, we can prepare the required impacts mapping and update details relating to the VMRC component of the application. It should take us around 2 weeks to finalize the application after the plans are received.
- Staff continues to work with DHCD and Kimley Horn on the Laurel Street CDBG Grant. Client intake and income verifications have begun and contracts are about to be issued. There may be a funding shortage so the Management Team is investigating other sources of funds potentially including HOME Funds.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention.
- Three responses were received for the Franklin Southampton radio project and they are currently under review by the review team. Interviews of those firms are being scheduled for the first week in January.
- Staff continues to work with Court Services and our other locality partners for both short and long term solutions to the juvenile detention situation. An RFP to procure an architect to design a potential expansion of Western Tidewater Regional Jail. Mosley Architects has been selected to assist the Western Tidewater Jail Board to conduct the necessary feasibility study. A kick off meeting with Mosely was held on November 20<sup>th</sup>.



- The Literary Loan process continues with Franklin City Public Schools. The contactor is working on the project and the first draw of funds is underway. A second application was considered earlier on the agenda.
- City Council held a retreat on March 2<sup>nd</sup>. The following topics were discussed and will be worked on by staff:
  - Food Trucks
    - Two food trucks have received final approval.
  - Increased Code Enforcement
    - Staff is working on a demolition plan for the posted unsafe structures. We are putting a plan in place to prepare for high grass season. We are working with legal to draft updated ordinances for parking and vehicles.
  - Communication with Franklin City Public Schools
    - We held a joint meeting with Franklin City Public Schools on March 30<sup>th</sup>. Additional meetings are being scheduled to maintain communication.
  - Increased focus and investment in Public Safety
    - Additional positions are included in the FY 24 budget. The updated radio system project is moving to Phase 2.
  - Historic District
    - Staff is reviewing the ordinance that is in place and providing a list of the individuals that need to be appointed. Staff is waiting on appointments from Franklin City Council.
  - Youth
    - Working on updated youth programming and additional partnerships.
    - The College Drive park build was a success and is now open to the public. A variety of upcoming activities for youth are planned for the remainder of the summer.
  - Special Tax Districts
    - Under discussion and research ongoing.
  - Camp Community College Partnerships
    - Under discussion.
  - Improved Communication with the Public through various means
    - A review of the PEG Channel and necessary equipment purchases are underway. Staff is working to update City Clips. Staff is researching other best practices. An Instagram page has been created.

### **Upcoming Community Events**

- December 1<sup>st</sup>-Holiday Parade
- December 3<sup>rd</sup> - Elf Parade & Holiday Market

**DELINQUENT MEALS & LODGING TAX REPORT AS OF NOVEMBER 16, 2023**

**FOR SEPTEMBER 2023**

**(DUE OCTOBER 20, 2023)**

**MEALS TAX**

<b>BUSINESS NAME:</b>	<b>MONTH DELINQUENT:</b>	<b>TOTAL MONTHS</b>
FRANKLIN HOMETOWN PHARMACY	SEPTEMBER 2023	1
FROM ME TO YOU TREATS FROM THE HEART	SEPTEMBER 2023	1
JAI SHREE KRISHNA FRANKLIN BOWLING CENTER	SEPTEMBER 2023	1

**LODGING TAX**

<b>BUSINESS NAME:</b>	<b>MONTH DELINQUENT:</b>	<b>TOTAL MONTHS</b>

**ALL LODGING TAX RETURNS ARE CURRENT**